



# STUDENT HANDBOOK

## 2023-2024



# STUDENT HANDBOOK 2023-2024

The Student Handbook has been developed in accordance with Christian conduct in mind. Students are responsible for accessing and complying with the policies of the Student Handbook. Students are responsible for abiding by any policy in the University catalogs, on the FHU policy site, and in course syllabi. This responsibility begins on your first day of arrival on campus and continues until the last day of enrollment. Permission from parents does not release a student from this agreement.

The University reserves the right to delete, amend and/or create policies regarding student life and safety at any time. Any such changes will be communicated via email and the University website.

Terms for use of the University Handbook:

University - Freed-Hardeman University

Student - any student enrolled for one or more credits during the current semester.

Faculty/Staff - any faculty member, staff member or administrator currently employed by the University.

Many policies are hyperlinked within this document for your convenience.

Handbook Linked Policies - [fhu.edu/campuslife/student-services](https://fhu.edu/campuslife/student-services)

**The Student Handbook is prepared by the Office of Student Services in cooperation with the following personnel:**

David R. Shannon, President

Tommie Kirk, VP for Student Services

Tony Allen, Dean of Student Life

Lacy Crowell, Dean of Students

Dr. Charles Vires, Jr., Provost and VP for Academics

Dr. LeAnn Davis, Associate VP for Instruction



**FREED-HARDEMAN**  
UNIVERSITY

# ABOUT FREED-HARDEMAN UNIVERSITY

## IDENTITY STATEMENT

Freed-Hardeman University is an academic community, associated with churches of Christ, which is dedicated to providing excellent undergraduate, graduate and professional programs.

## MISSION STATEMENT

The mission of FHU is to help students develop their God-given talents for His glory by empowering them with an education that integrates Christian faith, scholarship, and service.

## VISION STATEMENT

Building on our heritage, FHU will be the preferred academic community for students who seek to grow in faith, knowledge, and service in a changing world.

***“Rather, speaking the truth in love, we are to grow up in every way into him who is the head, into Christ.”***

Ephesians 4:15

## STATEMENT OF FAITH

Freed-Hardeman University is an academic community of committed believers who cherish the Christian pillars of love, integrity, discipleship, wisdom and unity. Consequently, we believe:

In One God, infinite in love, sovereign in power, and unchanging in his nature, eternally existent in three persons, the Father, the Son and the Holy Spirit;

In God’s Creation of the World from nothing in six days, making human beings male and female, and authorizing them to procreate and steward the creation for his glory;

In the Bible, consisting of the Old and New Testaments, God-breathed and without error in its original composition, infallible in its authority to direct doctrine and practice in all ages;

In Jesus Christ, born of a virgin, living a sinless life, dying as God’s atoning sacrifice for the sins of world, rising from the grave and reigning at the right hand of God with whom he intercedes for us;

In Salvation by means of hearing the good news of Jesus’ death, burial and resurrection, by assenting to God’s grace by faith, by turning away from sin, and by being immersed in water for the remission of sins;

In One Church, the body of Christ, to which the Lord adds all the saved, who assembles every first day of the week around the world to observe the Lord’s Supper, and who affirms Jesus as the Christ, the Son of God;

In God’s Ultimate Victory over Satan and the spiritual powers of evil at the final judgment, resulting in the eternal reward.



## OUR AIMS

In accomplishing its purpose, the university pursues the following three aims.

### **Freed-Hardeman provides higher education with a Christian perspective:**

- by recognizing the Bible as the inspired and authoritative Word of God,
- by presenting Jesus, the Christ, as the model for personal behavior,
- by viewing each person as a special creation of God, possessing an everlasting soul, with ultimate accountability to God,
- by promoting racial harmony, religious unity, and respect for individual differences through Christian love and biblical teaching and
- by offering programs, activities and worship opportunities that strengthen the university community.

### **Freed-Hardeman provides educational opportunities through excellent undergraduate and graduate programs:**

- by employing a qualified, caring Christian faculty,
- by teaching students to be critical thinkers who communicate effectively,
- by offering a balanced education in the liberal arts and sciences as well as specialization in a chosen discipline,
- by offering academic enrichment opportunities to strengthen individual students,
- by equipping students for advanced study and career challenges and
- by instilling in students a lasting desire for learning.

### **Freed-Hardeman provides service to the individual, home, church, community and world:**

- by facilitating spiritual, intellectual, emotional, social and physical growth,
- by recognizing the home as the basic unit of society and helping students develop skills for healthy Christian families,
- by encouraging students to love the church and preparing them for active service in a local congregation,
- by offering programs to strengthen and encourage growth of the church and
- by teaching students to become effective citizens of the local and world communities.

### **These aims are accomplished through an emphasis on the scriptural pillars of:**

- 1. Love:** "Love the Lord your God with all your heart and with all your soul and with all your mind...Love your neighbor as yourself," (Matthew 22:37, 39). This pillar emphasizes the importance of showing love and respect towards God and others, which is reflected in our code of conduct and disciplinary policies.
- 2. Integrity:** "The integrity of the upright guides them," (Proverbs 11:3). This pillar highlights the importance of honesty, responsibility and accountability which is reflected in our academic policies and expectations of behavior both on and off campus.
- 3. Discipleship:** "Go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit," (Matthew 28:19). This pillar emphasizes the importance of discipleship and spiritual growth, which are reflected in our religious education curriculum, chapel, devotionals and opportunities for spiritual formation.
- 4. Wisdom:** "The fear of the Lord is the beginning of wisdom," (Proverbs 9:10). This pillar emphasizes the importance of seeking and applying godly wisdom, which is reflected in our academic and spiritual curriculum, as well as our policies for decision-making and conflict resolution.
- 5. Unity:** "Make every effort to keep the unity of the Spirit through the bond of peace," (Ephesians 4:3). This pillar emphasizes the importance of fostering a culture of unity, collaboration and mutual respect, which is reflected in our policies for diversity, inclusion and interpersonal relationships.

# MESSAGE FROM THE VICE PRESIDENT OF STUDENT SERVICES



Dear students,

Welcome to our school's student handbook. We are thrilled to have you here as part of our community of learners and believers. We know that choosing a school is a big decision, and we are honored that you have chosen to be a part of our family.

As a Christian school, we believe that education is not just about acquiring knowledge, but also about shaping character and building relationships. We want to provide you with more than just a good education; we want to provide you with an experience that will transform your life and impact your future in profound ways.

To guide our efforts in creating this experience, we have identified five scriptural pillars that serve as the foundation of our school's values and culture. These pillars are love (Matthew 22:37, 39), integrity (Proverbs 11:3), discipleship (Matthew 28:19), wisdom (Proverbs 9:10) and unity (Ephesians 4:3). We believe that these biblical principles are not just words on a page, but life-changing truths that can shape the way you see yourself, others and the world around you.

Throughout this handbook, you will find detailed explanations of how these pillars are reflected in our academic programs, spiritual activities and community life. But more than that, we hope that you will see these pillars lived out in the daily interactions with our faculty, staff and fellow students.

We want this handbook to be more than just a list of rules and regulations. We want it to be a reflection of our heart and our passion for helping you to become the person that God has created you to be. We want it to be a reminder that you are loved, valued and cherished as a unique and precious child of God.

We know that school can be challenging at times, but we want you to know that we are here for you. We are here to encourage you, to support you and to pray for you. We are here to help you grow academically, spiritually, and personally and to equip you to make a positive difference in the world.

Thank you for choosing our school. We hope that this handbook will be a helpful resource for you as you embark on this exciting journey of learning and discovery. May God bless you abundantly in all that you do.

A handwritten signature in black ink, appearing to read 'TJ Kirk', written in a cursive style.

TJ Kirk  
Vice President of Student Services

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# STUDENT RIGHTS AND RESPONSIBILITIES

## STUDENTS HAVE THE RIGHT TO:

- Receive a quality education from a dedicated faculty, aided by a supportive staff and a strong administration.
- Learn in an environment that fosters spiritual, intellectual, physical, emotional and social development.
- Participate in on-campus and off-campus events that encourage such growth.
- Engage in all activities of the University free from any form of discrimination, including, but not limited to, harassment based on race, color, creed, national or ethnic origin, religion, sex, disability, age or veteran status.
- Enjoy personal privacy, except as described in the policies or procedures of the University and as prescribed by law.
- Have access to the University Catalogs, Student Handbook, University Calendar, and other relevant program handbooks via the University website ([www.fhu.edu](http://www.fhu.edu)).
- Voice their opinions and concerns regarding the mission, vision and core values of the University.
- Express their opinions and concerns about any phase of their college experience to appropriate personnel.
- Have appeal processes in place.
- Be notified regarding changes in university policies or procedures in a timely manner.
- Have access to the University crime report, prepared annually by the Director of Campus Safety.

## STUDENTS HAVE THE RESPONSIBILITY TO:

- Be familiar with and accountable to the policies and procedures in the current University Catalog, Student Handbook and other relevant program handbooks.
- Take advantage of the opportunities provided by Freed-Hardeman University to develop spiritually, intellectually, physically, emotionally and socially.
- Respect the property of Freed-Hardeman University and acknowledge that violators are responsible for any damage or destruction to the property.
- Respect the rights and property of others, including other students, faculty, staff and administration.
- Respect the personal privacy of others.
- Recognize that parental permission does not supersede any policies and procedures in the current University Catalog, Student Handbook, or other relevant program handbooks.
- Cooperate with faculty and staff members in providing information concerning violations of university policies and procedures.
- Read and review all University mail, including, but not limited to, email, campus mail and mail disseminated through the Residence Hall Supervisors.
- Recognize that student actions reflect not only on the individuals involved, but also on the entire university.
- Develop Christian character traits, such as trustworthiness, respect, responsibility and compassion, and encourage such traits in others.
- Live daily by the words of Jesus, "So whatever you wish that others would do to you, do also to them," (Matthew 7:12).

# FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level.

Students to whom the rights have transferred are "eligible students." These rights include:

1. Right to inspect and review your education record within a reasonable time after the University receives a request for access. If you would like to review your student record, contact the University office that maintains the record to make the appropriate arrangements.
2. Right to request an amendment of your education record if the individual believes the record is inaccurate or misleading. If you feel there is an error in the record, you should submit a statement to the University official responsible for the record, clearly identifying the part of the record you want changed and why you believe it is inaccurate or misleading. That office will notify you of their decision and advise you regarding the appropriate steps if you do not agree with the decision.
3. Right To consent to disclosure of personally identifiable information contained in your education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with "legitimate educational interests." A school official has a legitimate educational interest if the official has a "need to know" concerning information from your education record in order to fulfill his or her official responsibilities. Examples of people who may have access, depending on their duties, and only within the context of their duties, include: University faculty and staff, agents of the institution, students employed by the institution who serve on official institutional committees, and representatives of agencies under contract with the University.
4. Right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA.

*Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605*

## DISCLOSURE OF EDUCATION RECORDS

A school must:

- Have student's consent prior to the disclosure of education records;
- Ensure that the consent is signed and dated and states the purpose of the disclosure
- Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):



- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

## **DISCLOSURE OF "DIRECTORY" INFORMATION**

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook or newspaper article) is left to the discretion of each school.

For additional information or technical assistance, you may call 202-260-3887 (voice). Individuals who use TDD may call the Federal Information Relay Service at 1-800-877-8339.

## **NON-DISCRIMINATION RIGHTS STATEMENT**

Freed-Hardeman University is committed to the policy of providing equal opportunity for all persons. The University does not discriminate in admissions, programs, or any other educational functions and services on the basis of race, color, creed, national or ethnic origin, religion, sex, disability, age or veteran status to those who meet its admission criteria and who promise to uphold the values stated in the University Catalog and Student Handbook.

Based upon this commitment, Freed-Hardeman University follows the principle of non-discrimination and operates within applicable federal and state laws. As a recipient of federal financial assistance, Freed-Hardeman University is required by Title IX of the Educational Amendments of 1972, as amended, not to discriminate on the basis of sex in its admission policies, treatment of students, employment practice or educational programs, except as required by religious tenets of the churches of Christ.

The preamble to Title IX of the Education Amendments of 1972 states that "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." Freed-Hardeman University prohibits conduct as described in the preamble to Title IX, except for circumstances when a religious exemption applies, such conduct is inconsistent with and contrary to Freed-Hardeman University's mission and core values. It is Freed-Hardeman University's Policy not to discriminate based on sex as set forth in Title IX, unless an appropriate religious exemption applies. As a University we affirm that God created them male and female and instituted marriage to be between one man and one woman (Genesis 2:7-25). We also affirm that all sexual activity outside of marriage is contrary to God's will (1 Corinthians 6:9-11).

## **CAMPUS SAFETY ACT RIGHTS**

In order to comply with the Department of Education regarding the Jeanne Clery Act of 1990, Freed-Hardeman University must record all crimes occurring on campus on a yearly basis. Through resources from the Freed-Hardeman Office of Campus Safety, the Henderson Police Department, and the Office of Student Services, an annual report is submitted to the U.S. Campus Crime website each year. The most current crime report statistics are available at [www.fhu.edu](http://www.fhu.edu). The University submits a monthly crime report to the Tennessee Incident Based Reporting System (TIBRS).

# STUDENT GRIEVANCES

Freed-Hardeman University strives to provide excellent service to its students. A student who has a complaint about any aspect of FHU is encouraged to follow the directive given by Jesus in Matthew 18 and discuss the issue informally with appropriate FHU personnel. Most issues can be resolved in this way. In the event that the issue is not resolved, or the student is not comfortable discussing the issue informally, the student is encouraged to submit a written grievance. For grievances related to academic matters, please refer to Academic Life: Student Academic Grievance Policy. Grievances related to nonacademic matters may be submitted to the appropriate office on campus or to the Office of Student Services.

## NONACADEMIC GRIEVANCE

### Purpose

The purpose of this policy is to provide an opportunity for students at Freed-Hardeman University to have grievances addressed in a fair and professional manner. All parties involved in the grievance process are expected to conduct themselves in a manner consistent with the Christian standards of the University (Scriptural Pillar 2: Integrity).

### Nonacademic Grievance

Any grievance of a nonacademic nature may be discussed informally with a faculty member, staff member, or administrator, as appropriate (Matthew 18). If the grievance is not resolved in this fashion or if the student does not feel comfortable discussing the grievance informally, the following procedure must be followed:

1. The grievant will register the complaint in writing using the Nonacademic Grievance Form, available in the Office of Student Services or online at [www.fhu.edu](http://www.fhu.edu), within ten (10) school days of the alleged incident. The completed form should be submitted to the Vice President for Student Services, where it will be routed to the appropriate supervisor in whose area the grievance has arisen. The supervisor will respond in writing within five (5) school days of receipt of the grievance. If the grievance directly involves the supervisor, then the student may request that the grievance be submitted directly to the vice president in whose area the complaint has arisen.
2. If the supervisor's response does not resolve the complaint or the grievance directly involves the supervisor, then the grievant may request that the written grievance be submitted to the vice president in whose area the complaint has arisen. This request must be made through the Vice President for Student Services within five (5) school days from the time of the supervisor's initial written response. The vice president must respond in writing within five (5) school days of receipt of the grievance. If the grievance directly involves the vice president, then the student may request that the grievance be submitted directly to the president.
3. If the vice president's response does not resolve the complaint or the grievance directly involves the vice president, then the grievant may then request that the written grievance be submitted to the president. This request must be made through the Vice President for Student Services within five (5) school days from the time of the vice president's response. The president must respond in writing within five (5) school days of receipt of the grievance. The decision of the president is final.

Records of written grievances and responses will be maintained in the Office of the Vice President for Student Services. In the interest of all involved, if an appeal is submitted just prior to the end of a term, deadlines (for the submission of paperwork, etc.) are subject to modification. This policy will take effect beginning with the Fall 2010 semester, and will supersede all other grievance procedures currently in effect.



## SPIRITUAL LIFE

*Let us hold fast the confession of our hope without wavering, for he who promised is faithful. And let us consider how to stir up one another to love and good works, not neglecting to meet together, as is the habit of some, but encouraging one another, and all the more as you see the day drawing near.*

Hebrews 10:23-25

- Regular Bible study is a vital component of a Christian education at Freed-Hardeman University. All full-time students in residence are required to register for credit (not audit) and attend a Bible class regularly each semester. For more information, see Academic Life: Bible Class Attendance.
- All students are encouraged to attend church services on Sunday morning, Sunday evening and Wednesday evening.
- Various devotionals and Bible studies take place on campus throughout the week. Campus-wide devotionals are typically on Monday evenings. Clayton Chapel singings are every other Wednesday evening.
- Since 1937, a Bible lectureship has been held annually. Originating before that time as special short courses for preachers, the lectureship now draws men and women from many states and countries to hear outstanding preachers and to prepare themselves for more effective leadership and service. The lectureship is held during the first full week in February.

## DEVOTIONAL OPPORTUNITIES ON CAMPUS

**Clayton Chapel Singing** - Bi-weekly Wednesdays, 10:30 p.m., Clayton Chapel

**Zeteo Ladies' Bible Study** - Wednesday, 9 p.m., Associates Science Center 107

**Singing at Southern Oaks** - Singing at Southern Oaks - Fridays, 3 p.m., 558 White Ave. Henderson, TN

## LOCAL CONGREGATIONS

### **Bargerton Church of Christ**

6000 Poplar Springs-Bargerton Rd.  
Lexington, TN 38351  
731-968-8189  
[facebook.com/bargertonchurchofchrist](https://facebook.com/bargertonchurchofchrist)  
Sunday Bible Class: 9:30 a.m., Worship 10:30 a.m.,  
Evening 5:00 p.m.  
Wednesday Bible Study: 7:00 p.m.

### **Bethel Springs Church of Christ**

4487 Main St.  
Bethel Springs, TN 38315  
731-934-7030  
[facebook.com/BethelSpringsChurchofChrist](https://facebook.com/BethelSpringsChurchofChrist)  
Sunday Bible Class: 9:30 a.m., Worship 10:30 a.m.,  
Evening 5:30 p.m.  
Wednesday Bible Study: 7:00 p.m.

### **Campbell Street Church of Christ**

1490 Campbell St.  
Jackson, TN 38305  
731-427-9511  
[campbellstreet.org](https://campbellstreet.org)  
[facebook.com/cstreetchurch](https://facebook.com/cstreetchurch)  
Sunday Bible Class: 9:00 a.m., Worship 10:00 a.m.  
Wednesday Bible Study: 5:30 p.m.

### **Church Street Church of Christ**

526 N. Church Ave.  
Henderson, TN 38340  
731-608-8577  
Sunday Bible Class: 9:00 a.m.

### **Crosswinds Church of Christ**

329 Hwy. 45 W.  
Three Way, TN 38343  
731-784-9493  
[crosswindschurchofchrist.org](https://crosswindschurchofchrist.org)  
[facebook.com/crosswindscoc](https://facebook.com/crosswindscoc)  
Sunday Bible Class: 9:00 a.m., Worship 10:00 a.m.  
Wednesday Bible Study: 6:30 p.m.

### **Dyers Chapel Church of Christ**

26005 TN-104  
Lexington, TN 38351

### **East Jackson Church of Christ**

1461 East Chester St.  
Jackson, TN 38301  
731-422-6341  
[eastjacksoncofc.org](https://eastjacksoncofc.org)  
Sunday Bible Class: 9:00 a.m., Evening 5:30 a.m.  
Wednesday Bible Study: 6:30 p.m.

### **Enville Church of Christ**

8365 Main St.  
Enville, TN 38332  
731-668-5170  
Sunday Bible Class: 9:00 a.m., Worship 10:00 a.m.,  
Evening 6:00 p.m.  
Wednesday Bible Study: 7:00 p.m.

### **Estes Church of Christ**

3505 Hwy 45 S.  
Henderson, TN 38340  
731-989-7990  
[esteschurch.org](https://esteschurch.org)  
[facebook.com/esteschurchofchrist](https://facebook.com/esteschurchofchrist)  
Sunday Bible Class: 9:30 a.m., Worship 10:30 a.m.,  
Evening 5:00 p.m.  
Wednesday Bible Study: 7:00 p.m.

### **Finger Church of Christ**

2139 Finger Leapwood Rd.  
Finger, TN 38334  
[fingerchurchofchrist.org](https://fingerchurchofchrist.org)  
[facebook.com/fingerchurchofchrist](https://facebook.com/fingerchurchofchrist)  
Sunday Bible Class: 9:30 a.m., Worship 10:30 a.m.,  
Evening 7:00 p.m.  
Wednesday Bible Study: 7:00 p.m.

### **Fourth Street Church of Christ**

142 N. 4th St.  
Selmer, TN 38375  
731-645-6101  
[fourthstreetcoc.com](https://fourthstreetcoc.com)  
[facebook.com/fourthstreetcoc](https://facebook.com/fourthstreetcoc)  
Sunday Bible Class: 9:30 a.m., Worship 10:30 a.m.  
Wednesday Bible Study: 7:00 p.m.

### **Henderson Church of Christ**

240 White Ave.  
Henderson, TN 38340  
731-989-5161  
[hendersoncoc.com](https://hendersoncoc.com)  
[facebook.com/HendersonTNchurchofChrist](https://facebook.com/HendersonTNchurchofChrist)  
Sunday Bible Class: 9:00 a.m., Worship 10:00 a.m.,  
Evening 5:00 p.m.  
Wednesday Bible Study: 5:45 p.m.

### **Jacks Creek Church of Christ**

7295 State Route 100 E.  
Jacks Creek, TN 38347  
[jackscreek.org](https://jackscreek.org)  
[facebook.com/JacksCreek](https://facebook.com/JacksCreek)  
Sunday Worship: 10:00 a.m.  
Wednesday Bible Study: 6:30 p.m.

**Madison County Church of Christ**

55 Cave House Rd.  
Jackson, TN 38305  
731-608-8097

[facebook.com/madisoncountycoc](https://www.facebook.com/madisoncountycoc)

Sunday Bible Class: 9:00 a.m., Worship 10:00 a.m.,  
Evening 5:00 p.m.  
Wednesday Bible Study: 6:00 p.m.

**Milledgeville Church of Christ**

51 Odom Ave.  
Milledgeville, TN 38359

**North Henderson Church of Christ**

603 Luray Ave.  
Henderson, TN 38340  
Phone: 731-989-9622

**North Jackson Church of Christ**

2780 Hwy. 45 Bypass  
Jackson, TN 38305  
731-664-7811

[northjacksonchurchofchrist.com](https://www.northjacksonchurchofchrist.com)

[facebook.com/NJCOC](https://www.facebook.com/NJCOC)

Sunday Bible Class: 9 a.m., Worship 10 a.m.,  
Evening 6 p.m.  
Wednesday Bible Study: 7 p.m.

**Oak Grove Church of Christ**

90 Lott Rd.  
Henderson, TN 38340  
731-989-7513

[facebook.com/OakGroveCongregation](https://www.facebook.com/OakGroveCongregation)

Sunday Bible Class: 9 a.m., Worship 10 a.m.,  
Evening 6 p.m.  
Wednesday Bible Study: 7 p.m.

**Pinson Church of Christ**

4082 US-45  
Pinson, TN 38366

**Plainview Church of Christ**

1210 Plainview Rd.  
Henderson, TN 38340  
731-989-2792

Sunday Bible Class: 10:00 a.m., Worship 11:00 a.m.

**Red Walnut Church of Christ**

145 Red Walnut Rd.  
Bath Springs, TN 38311  
Sunday Bible Class: 9 a.m., Worship 10 a.m.,  
Evening 5 p.m.  
Wednesday Bible Study: 7 p.m.

**Refuge Church of Christ**

3426 Refuge Rd.  
Bethel Springs, TN  
731-608-5932

**Saltillo Church of Christ**

225 Oak Ave.  
Saltillo, TN 38370  
731-687-3996

**Scotts Hill Church of Christ**

11325 Sardis Scotts Hill Rd.  
Scotts Hill, TN 38374  
731-549-2370

[scottshillchurchofchrist.com](https://www.scottshillchurchofchrist.com)

[facebook.com/ScottsHillChurchOfChrist](https://www.facebook.com/ScottsHillChurchOfChrist)

Sunday Bible Class: 9:30 a.m. Worship 10:30 a.m.  
Wednesday Bible Study: 6:30 p.m.

**Skyline Church of Christ**

1024 Skyline Dr.  
Jackson, TN 38301  
731-668-5185

[skylinechurch.com](https://www.skylinechurch.com)

Sunday Bible Class: 9:00 a.m., Worship 10:00 a.m.  
Wednesday Bible Study: 6:00 p.m.

**South Jackson Church of Christ**

845 Hwy. 18  
Medon, TN 38356  
731-424-9721

[southjacksonchurchofchrist.org](https://www.southjacksonchurchofchrist.org)

Sunday Bible Class: 9:30 a.m., Worship 10:30 a.m.,  
Evening 5:00 p.m.  
Wednesday Bible Study: 7:00 p.m.

**Stantonville Church of Christ**

8228 Hwy. 142  
Stantonville, TN  
731-632-4678

[stantonvillechurch.com](https://www.stantonvillechurch.com)

[facebook.com/stantonvillecoc](https://www.facebook.com/stantonvillecoc)

Sunday Bible Class: 9:00 a.m., Worship 10:00 a.m.  
Wednesday Bible Study: 6:30 a.m.



# CHAPEL PROGRAMMING AND ATTENDANCE

*I was glad when they said to me, "Let us go to the house of the Lord!"*

Psalm 122:1

Chapel is an integral part of the Freed-Hardeman University experience. FHU is founded upon the integration of spiritual growth, learning and living (Pillar 3: Discipleship). For this reason, **chapel is mandatory for all students** taking nine or more credit hours in a semester. It is also mandatory for undergraduate or graduate students residing on campus or in housing owned by the University, regardless of the number of hours taken.

Chapel attendance is checked daily by a scanner; after students scan their ID cards, the attendance records are stored automatically at [my.fhu.edu/SelfService/Home.aspx](http://my.fhu.edu/SelfService/Home.aspx). Using another student's ID card to scan in for chapel is a form of falsification of records and student misconduct (Pillar 2: Integrity). Any student involved in the inappropriate use of scanning ID cards for chapel attendance, or in any way leading staff/faculty to believe you are present for chapel when you are not, will be subject to disciplinary action. Students can access their records of chapel attendance throughout the semester by simply logging onto myFHU at [my.fhu.edu/SelfService/Home.aspx](http://my.fhu.edu/SelfService/Home.aspx) and selecting the appropriate icon.

- Students are allowed 12 unexcused absences each semester. A student may be excused from chapel with prior written approval from the Dean of Students, or due to illness with a doctor's note. Students who have more than 12 unexcused absences during a semester will be subject to disciplinary action.
- Students who arrive for chapel after the program has begun, but within the first five minutes, will still scan their cards and then sit in a designated area. They will be counted tardy, not absent, for the day. Three tardies equal one absence. Students who arrive for chapel after the first five minutes will be counted absent, not tardy.
- Students may request an exemption for chapel if they have a valid reason approved by the Dean of Students. The process for requesting an exemption requires completing the form online found at [fhu.edu/chapelexempt](http://fhu.edu/chapelexempt) and having it approved by the Dean of Students. Students who are approved for a chapel exemption will have their allowed absences prorated based on the number of days they are required to attend each week. Exemptions are not automatic and are not in effect until the student has received written confirmation of approval by the Dean of Students. All chapel attendance concerns should be addressed to the Dean of Students either in person or by email. The deadline to request an exemption is the same as the academic drop/add date.
- Students may request a situational exemption after the deadline for University-sponsored trips such as a mission trip; exemptions are not in effect without written approval from the Dean of Students.
- Chapel attendance is a core component of life at Freed-Hardeman University, as it encompasses all five foundational pillars of the University: loving God first and foremost (Matthew 22:37, 39), integrity (Proverbs 11:3), discipleship (Matthew 28:19), wisdom (Proverbs 9:10) and unity (Ephesians 4:3).

## DISCIPLINE FOR CHAPEL ABSENCES

- Should a student exceed their 12 allowed chapel absences per semester, the student will receive 5 hours of work detail per excessive absence, in addition to two weeks of club, intramural, and athletics suspension per absence.
- Should a student reach 16 absences in a given semester, the student will be placed on disciplinary probation for the remainder of the semester, in addition to their hours of work detail.
- Should a student reach 20 absences in a given semester, the student may be suspended from the University.



## STUDENT LIFE

*For as in one body we have many members, and the members do not all have the same function, so we, though many, are one body in Christ, and individually members one of another.*

Romans 12:4-5

The Office of Student Life at Freed-Hardeman University serves an integral function in supporting the mission, vision, and scriptural pillars of the University and in encouraging student development. This office works with the campus community to encourage spiritual, physical, intellectual, emotional and social growth through participation in on-campus and off-campus events throughout the school year.

The Office of Student Life provides a variety of programs, services and activities to support an energetic Christian environment. Student organizations offer an opportunity to develop leadership skills and work cooperatively.

Student life on the campus of Freed-Hardeman University is a unique experience. In addition to housing the Office of Student Life, the Crews-Colbert Activity Center includes two movie theaters, a conference room, two multi-purpose rooms and a game room/lobby in order to promote the pillars of love and unity among the student body. Should you choose to participate in social clubs, Makin' Music, Intramurals, etc., you are agreeing to abide by all policies found in the University Handbook, the Director's Handbook, the Intramural Handbook and/or the Social Club Handbook as applicable to your chosen involvement.

**The Office of Student Life is responsible for the following areas:**

## **INTERCLUB COUNCIL FOR SOCIAL CLUBS**

The Interclub Council (ICC) provides overall leadership for the social clubs. Any issues concerning social clubs (intramural appeals, social club guidelines, induction, etc.) are discussed and voted on by this council (See the Social Club Handbook for more details). This council is responsible for promoting all five pillars: love (Matthew 22:37, 29), integrity (Proverbs 11:3), discipleship (Matthew 28:19), wisdom (Proverbs 9:10) and unity (Ephesians 4:3) in all social club activities.

### **MAKIN' MUSIC**

Makin' Music is a student-organized production that brings together prospective students, current students and alumni for a weekend of entertainment. Students may participate in Makin' Music in several ways, including the social clubs, the Makin' Music staff, the show band and the technical crew. Students also serve as hosts and hostesses and as ushers. The production includes performances by the hosts and hostesses and competitive performances by social clubs. While there is a competitive aspect, it is also a time to promote the pillars of love, integrity and unity among the student body. For more information, students may contact the Associate Vice President of Student Life in the Crews-Colbert Activity Center or by phone 731-989-6055 or by email [tallen@fhu.edu](mailto:tallen@fhu.edu).



### **SOCIAL CLUBS**

Almost from the beginning of Freed-Hardeman University, social clubs have been a part of the school's social structure. Membership in a social club provides a unique opportunity to develop lifelong relationships, to become involved in campus life and to participate in Christian service. Social clubs at Freed-Hardeman are inclusive and provide a unique opportunity for our students to develop all five pillars of love, integrity, discipleship, wisdom and unity. Each qualified student has the opportunity to join a club. Currently, five social clubs are active. They are as follows:

- Chi Beta Chi
- Phi Kappa Alpha
- Sigma Rho
- Omega Chi
- Xi Chi Delta





## INTRAMURALS

*An athlete is not crowned unless he competes according to the rules.*

2 Timothy 2:5

The intramural program at FHU provides participation opportunities for students with varying degrees of athletic ability. It is designed to serve the entire FHU family, including students, faculty, staff and administration. Participants have the opportunity to develop physically, socially and spiritually. The primary purpose of the intramural staff is to enhance this opportunity for growth and to promote the pillars of love, integrity and unity. For more information, students may contact the Associate Vice President of Student Life by phone 731-989-6055 or by email [tallen@fhu.edu](mailto:tallen@fhu.edu). Intramural sports include the following:

- Basketball
- Softball
- Volleyball
- Flag Football
- Ultimate Frisbee
- Dodgeball
- E-Sports



## UNIVERSITY PROGRAMS COUNCIL

The purpose of the University Program Council (UPC) is to plan and host social, cultural, educational, and recreational programs for the students that align with our core pillars of love (Matthew 22:37, 39), integrity (Proverbs 11:3), discipleship (Matthew 28:19), wisdom (Proverbs 9:10) and unity (Ephesians 4:3).

**Interface** is an orientation program at the beginning of the fall semester for new students. Small groups, led by upperclassmen, participate in activities that allow them to meet other new students, faculty and staff and become informed about campus life. For more information, students may contact the Dean of Student Life by phone 731-989-6055 or email [tallen@fhu.edu](mailto:tallen@fhu.edu).

**Campus movies** are shown in the Crews Theater and are free to enrolled students of FHU.



# STUDENT GOVERNMENT ASSOCIATION

The Student Government Association (SGA) serves as a liaison between students and faculty, staff, and administration and serves to promote the five pillars of love (Matthew 22:37,39), integrity (Proverbs 11:3), discipleship (Matthew 28:19), wisdom (Proverbs 9:10) and unity (Ephesians 4:3) in all aspects of campus life. The SGA is comprised of 31 elected members and includes four groups: The Student Executive Board, the Student Senate, the Intra-University Council and the Freshman Advisory Council.

The Student Executive Board consists of four officers: president, vice president, secretary and treasurer — all elected by the student body. The Student Executive Board members, along with other SGA members, represent the student body on several University administrative and academic committees.

The Student Senate consists of 16 students who are elected from each classification in the SGA general election. The SGA Senators present the needs and concerns of their constituent groups to the Student Executive Board.

The Intra-University Council (IUC) consists of one elected member from each of the social clubs and one elected representative from each of the residence halls, thus creating a total of 17 members. The IUC presents to the Executive Board all concerns of social clubs and residence halls.

The Freshman Advisory Council (FAC), a group of no more than 15 members, is selected early in the fall semester. FAC candidates must fill out an application and go through an interview with the SGA president, vice president, sponsor and an appointed member of the SGA. The FAC elects its own president, vice president, secretary and public relations coordinator.

Of great importance to the SGA are its seven standing committees. Each of these committees has male and female co-chairs who supervise significant activities in their respective areas. These committees are appointed by the SGA president and vice president.

- **Community Service** coordinates and organizes activities that benefit the lives of FHU students and the community in accordance with our pillar of loving our neighbor.
- **Food Service** Food Service: acts as a liaison between the student body and the food service organization, reflecting the concerns and interests of the students in accordance with our pillar of unity.
- **Rules and Regulations** represents student interests in official University policies and safeguards academic freedom and student rights in accordance with our pillars of integrity, wisdom and love.
- **Safety Committee** acts as an intermediary between the students and the Safety Committee and handles all matters relating to student security in accordance with our pillars of wisdom, love and integrity.
- **Spiritual Life** helps to create and maintain an atmosphere that promotes spiritual well-being by scheduling and coordinating spiritual activities for students in accordance with our pillars of love, discipleship and unity.
- **Student Life** gives feedback from students to Student Life Office in accordance with our pillar of unity.
- **Technology Committee** acts as a liaison between the students and the Information Technology Department and creates and maintains the SGA website in accordance with our pillars of integrity and wisdom.



## FHU FITNESS CENTER

The FHU Fitness Center is located in the Brewer Sports Center. The Building Manager is responsible for scheduling activities for the facilities. The FHU dress code applies in the sports center any time you are out of uniform. Discipline may be applied to students outside of dress code while in the sports center, in accordance with our pillar of integrity.

- A sign-in book at the lobby desk is used if you wish to reserve the racquetball courts.
- The walking track may be used whenever the Sports Center arena is open to the public. The schedule for the track is posted outside the building.
- The weight room is available when a monitor is present. The schedule for the use of the weight room is posted in the lobby and on the weight room door.
- Guests of the University desiring to use the athletic facilities, with the exception of the walking track, must secure a guest pass. For inquiries, guests may contact the Office of Athletics by phone (731) 989-6900 or by email [cpritchard@fhu.edu](mailto:cpritchard@fhu.edu). All such guests must comply with rules and regulations of the University, including dress code, and conduct themselves in a manner that represents our five pillars of love (Matthew 22:37,39), integrity (Proverbs 11:3), discipleship (Matthew 28:19), wisdom (Proverbs 9:10) and unity (Ephesians 4:3).

The Sports Center operates with reduced hours during holiday breaks. The weight room is open to current FHU ID holders and Lion Backers only. Admission requires a current ID. Family members of students, faculty, staff, and administration may obtain permission for a valid FHU "Family" ID card from the Office of Student Services before Safety and Security will print any valid FHU "Family" ID cards.

To schedule activities, students may contact the Building Manager by phone (731) 989-6909 or by email [thumphry@fhu.edu](mailto:thumphry@fhu.edu).

## FAMILY FITNESS CENTER

The Family Fitness Center is located on Main Street and is available for student use. The FHU dress code does apply in the gym, and discipline may be given to students who are out of dress code while working out in the gym, in alignment with our pillar of integrity. Hours of operation are posted each semester. For more information you can contact the Gym Manager, Maurice Williams, by email at [mwilliams@fhu.edu](mailto:mwilliams@fhu.edu).



## UNIVERSITY COUNSELING CENTER

Freed-Hardeman University provides counseling services free of charge to the student body. The University Counseling Center is made up of mental health professionals with expertise in numerous areas. Appointments can be made by visiting [fhu.edu/forms/student-services/counseling-appointment.aspx](https://fhu.edu/forms/student-services/counseling-appointment.aspx) and filling out the form. The University Counseling Center is located upstairs in Loyd Auditorium. Services through the UCC are confidential and will not be shared with anyone without the client's written permission.

Crisis intervention is available 24 hours a day, 7 days a week by calling 731-608-2590, a Residence Hall Supervisor or the Office of Campus Safety (6911 on campus and 731-989-6911 off campus).



## INVOLUNTARY LEAVE OF ABSENCE

If it is determined by the University that, as a result of a medical condition, a student's behavior is a threat to the health or safety of anyone on campus (including themselves) or that their behavior is threatening, self-destructive or disruptive to other students, the University may require an involuntary leave of absence from the University. This is an administrative process, not a disciplinary process, and conditions for the student's return to the University will be established on a case-by-case basis.

## THE FREED-HARDEMAN UNIVERSITY CLINIC (ROGERS-DODD-CONGER CLINIC)

Located at 155 Hamlett Ave. (across the street from Farrow Hall and in front of Sewell Hall) provides medical care to current students, faculty, staff and administration of Freed-Hardeman University and their dependents. Individuals can see a nurse practitioner for first-aid, medical advice, illnesses, injuries, administration of allergy injections and support for mental health. Many conditions that would be seen in a primary or urgent care office can be handled right on campus. The nurse practitioner can diagnose and prescribe treatment for common illnesses as well as perform physicals.

### Hours of Operation

The Freed-Hardeman University Health Clinic is open Monday through Thursday during the Fall and Spring Semesters. The clinic is closed Friday through Sunday and during scheduled University breaks including summer break. Please visit [fhu.edu/campuslife/student-services](https://fhu.edu/campuslife/student-services) to view current hours of operation.

### Appointment Scheduling

Individuals may request an appointment by walk-in, calling the FHU Health Clinic Phone (731-989-6680) or by emailing [tloyd@fhu.edu](mailto:tloyd@fhu.edu). Appointments are not required, but highly recommended in order to minimize wait time.

## **Fees for Services**

Students, faculty, staff, administration and their dependents are evaluated by the health care provider at NO charge; however, patients are responsible for the cost of any prescribed medications. Prescriptions may be filled at one of the local pharmacies which accept most insurance or work with you to minimize the cost of cash pay. Patients are also financially responsible for any outside x-ray or lab work that should be ordered. If you have insurance, you should take your health card with you to these appointments. Results will be faxed back to the Freed-Hardeman University Health Clinic and a follow-up consultation will be scheduled at no charge. The Freed-Hardeman University Health Clinic does not bill health insurance for any service provided by the clinic. We recommend that students, faculty, staff and administration have a health insurance policy to cover costs for emergencies and referrals to outside facilities.

## **After Hours**

Individuals that find the need for medical care beyond the Freed-Hardeman University Health Clinic's scheduled operating hours should visit one of the local Urgent Care clinics that offer extended hours. If you are having a life threatening emergency, you should dial 911. If you are transferred to a hospital by an ambulance, you will be charged. This is not a free service. Consider visiting an after-hours walk-in urgent care for non-life threatening illnesses.

*Students, faculty, staff, administration and their dependents are financially responsible for any treatment received at **off-campus** medical facilities, including but not limited to Emergency Departments of the local hospitals.*

## **LOCAL EMERGENCY DEPARTMENTS**

### **Jackson-Madison County General Hospital**

620 Skyline Dr.  
Jackson, TN 38301  
731-541-5000  
Distance from FHU: 19.8 miles (approximately 30 minutes travel time)

### **West Tennessee Healthcare North Hospital**

367 Hospital Blvd.  
Jackson, TN 38301  
731-661-2000  
Distance from FHU: 23.7 miles (approximately 37 minutes travel time)

## **INDIVIDUAL USE OF FACILITIES**

Individuals, or other groups not authorized by the University, may not display/distribute materials without permission from the Office of Student Services.

## **CLUB FUNDRAISING EVENTS**

Permission must be secured from the Office of Student Life before taking up a collection for any person or project. Club fund-raising projects must also be approved by the Office of University Advancement 731-989-6019.

## **MASS MAILINGS**

Campus mailings of 25 or more must be approved. The Dean of Student Life approves all mailings from UPC, Makin' Music and Interface. Mailings from social clubs will also be approved by the Dean of Student Life. The Vice President of Student Services approves all other mass mailings.



## UNIVERSITY FOOD SERVICES

### WALLACE-GANO DINING HALL

Hours for Wallace-Gano Lion's Pride Dining Hall and LP Marketplace are posted outside near their respective entrances. The University dress code policy is to be followed in both of these locations regardless of the time of day in accordance with our pillar of integrity.

## UNIVERSITY POSTAL SERVICES

All undergraduate students are assigned a campus mailbox. Students should check their mailboxes daily because they are accountable for official communications sent through campus mail. Stamps may be purchased in the Student Center. Students will automatically be notified by an FHU email from our Mail Center when a package is received.

Students may be required to share a box with another student. Any mail not addressed to a particular student must be left in the box. It is against the law and university policy to tamper with or destroy another person's mail. Students should never send cash through campus mail.





# STUDENT CONDUCT AND DISCIPLINE

*For the commandment is a lamp and the teaching a light,  
and the reproofs of discipline are the way of life.*

Proverbs 6:23

## PHILOSOPHY OF DISCIPLINE

*For the moment all discipline seems painful rather than  
pleasant, but later it yields the peaceful fruit of righteousness  
to those who have been trained by it.*

Hebrews 12:11

While the process of discipline is not pleasant for any of the parties involved, the goal of all University discipline is to produce a change not only in behavior, but in heart, that will serve our students well in all areas of their lives.

Students may receive disciplinary action for any conduct that constitutes a hazard to the health, safety or well-being of others. A student may also receive disciplinary action for conduct that is detrimental to the interests of the University or is in violation of the policies found within this handbook. Violation of civil law may result in University discipline. Students, regardless of place of residence, are responsible for their conduct, and for ensuring that their conduct is in alignment with our five scriptural pillars of love (Matthew 22:37,39), integrity (Proverbs 11:3), discipleship (Matthew 28:19), wisdom (Proverbs 9:10) and unity (Ephesians 4:3). Damaging and/or stealing any FHU property, city or county property (including road signs), or personal property of others, will result in replacement or restitution of property, fines, disciplinary action, possible suspension and/or legal action.

Students are expected to be respectful and cooperate with all faculty, staff and those acting under authority of faculty/staff. This includes providing information concerning violations of any rules or policies; they may receive disciplinary action for withholding relevant information in accordance with our pillar of integrity.



# HONESTY

*The integrity of the upright guides them.*

Proverbs 11:3

Students are expected to exhibit honesty at all times with university employees. Failure to do so (including omission of relevant information) will result in disciplinary action being taken in accordance with our pillar of integrity.

# ALCOHOL POLICY

The possession or use of alcohol is prohibited in accordance with our pillars of integrity and wisdom. A student is considered to be in possession of alcohol if the alcohol is found in their room, their vehicle, on their person or in a shared living space. Alcohol use includes the purchase, consumption and/or possession of an alcoholic beverage.

Students are prohibited from attending any private function, on or off campus, where alcohol is the reason for gathering, regardless of whether the student consumes alcohol or not.

Students are prohibited from visiting dance clubs, bars or any other establishment where the primary revenue comes from the sale of alcohol, whether the student consumes alcohol or not.

Students in violation of the alcohol policy will be immediately placed on probation for six weeks for the first offense, during which time the student may be required to participate in six counseling sessions with a member of administration or a counselor as designated by the Vice President of Student Services or the Dean of Students. Other disciplinary action may also be taken. If found in violation of the alcohol policy, any student living in privileged housing will be required to move back into a residence hall. Upon the second offense, students in violation of the alcohol policy will be subject to suspension for at least one semester, effective immediately. Suspended students will be encouraged to seek counseling before they re-enroll at Freed-Hardeman University.

If in partaking in alcohol or drugs a student endangers their life or the lives of others, as in the instance of drinking and driving, this negates the two-strike policy and the student may be suspended from the University.

# DRUG POLICY

Use and/or possession of illegal drugs, including any THC product, and/or drug paraphernalia, or abuse of prescription medications are strictly forbidden, in accordance with our pillars of integrity and wisdom.

Students are prohibited from attending any private function, on or off campus, where drugs are present, regardless of whether the student participates in drug use or not. This includes the recreational use of prescription drugs.

Students are forbidden to dispense prescription drugs to others. Students are prohibited from possessing or consuming prescription drugs if they are not the one to whom the drugs are prescribed.

Although use of CBD products is not illegal in the state of Tennessee, use of these products does not align with our pillars of integrity and wisdom. Therefore, any student caught consuming, or in possession of any CBD "edible" products will be placed on probation for six weeks for the first offense, and immediately suspended for a minimum of one semester for a second offense. Other disciplinary action may also be taken.

If found in any violation of the University Drug Policy, including CBD, students living in privileged housing will be required to move back into a residence hall.

## TESTING FOR DRUGS

1. Students may be randomly selected for drug screening. The University will pay for the cost of the testing.
2. Any student suspected of violating the drug policy must submit to a drug test. Refusal is grounds for immediate suspension for at least one year with no right of appeal. Any attempt to falsify or change the results of a drug test is grounds for immediate suspension.
3. Any student who attempts to falsify a drug test result will be suspended immediately for one year.
4. Any student who fails a drug test will immediately be suspended for one year.

## DISCIPLINARY ACTION

1. Any student found in violation of the drug policy will be subject to automatic suspension for one year, effective immediately.
2. Any student arrested for use/possession/purchase of illegal drugs and/or paraphernalia will be automatically suspended for one year, effective immediately, regardless of any pending legal action.
3. Any student found to have provided illegal drugs or misappropriation of prescribed medication will be expelled from the University.

## VIOLENCE

There is no tolerance for violence in accordance with our pillars of love and unity. Violence is defined as behavior involving physical force intended to hurt, damage or kill someone or something. Students in violation of the violence policy may be subject to suspension for at least one semester, effective immediately. Suspended students will be encouraged to seek counseling before they re-enroll at Freed-Hardeman University.

## SEXUAL ACTIVITY OUTSIDE OF MARRIAGE

*Do not rebuke an older man but encourage him as you would a father, younger men as brothers, older women as mothers, younger women as sisters, in all purity.*

1 Timothy 5:1-2

All forms of premarital sex arising from sexual relations between consenting adults is prohibited and subject to disciplinary action up to and including suspension. We ask all students to prohibit participating in inappropriate displays of public affection so that it does not cause offense or distraction to others.

## SEXUAL MISCONDUCT

### Overview

The University defines sexual misconduct as sexual violence that uses power, control or intimidation to harm another. The Institution will not tolerate Sexual Misconduct and will take all appropriate steps to prevent and correct such behavior, in accordance with our scriptural pillars of love, integrity and wisdom, and per Jesus' commands on how Christians are to treat each other. Recognizing that each situation is unique, the institution will respond promptly and equitably to all allegations of sexual misconduct while tailoring each solution to best fit the situation. Taking consideration of both the threat it poses to the institutional community and severity of the alleged offense, individuals who are found to have violated this policy may face corrective action up to and including dismissal for students and termination for employees.

The University strongly encourages students to report instances of sexual misconduct. Therefore, students reporting an incident of sexual misconduct will not be disciplined by the University for a violation of the Code of Conduct related to their own drug and/or alcohol consumption in connection with the reported incident of sexual misconduct.

The full Sexual Misconduct Policy can be found on the FHU website:  
[fhu.edu/campuslife/student-services](http://fhu.edu/campuslife/student-services)

## **Reporting**

The Institution is committed to providing a variety of welcoming and accessible ways for members of the Institution Community to report instances of alleged Sexual Misconduct.

Individuals should take care to preserve evidence of sexual misconduct, which is of paramount importance in offering proof of misconduct. They should not bathe or wash clothing. Individuals should seek medical attention. If the incident occurs after normal business hours, a Security Officer or a Residence Hall Supervisor will procure transportation to an appropriate medical facility to be examined and treated by a physician.

All Individuals are strongly encouraged to report alleged incidents of Sexual Misconduct immediately to the Title IX Coordinators and/or local law enforcement. Each victim has the sole discretion, however, to decide whether or not to file a police report or to pursue civil action against the alleged Respondent.

All individuals will have access to Institution and community resources regardless of whether or not they decide to report an incident to local law enforcement.

Other Misconduct Offenses:  
[fhu.edu/campuslife/student-services](http://fhu.edu/campuslife/student-services)

Sexual Misconduct Reporting:  
[fhu.edu/campuslife/student-services](http://fhu.edu/campuslife/student-services)

Title IX Information:  
[fhu.edu/campuslife/student-services](http://fhu.edu/campuslife/student-services)

## **Title IX Coordinators**

*Tommie Kirk*  
Title IX Coordinator  
Burks Student Center  
731-989-6790  
tjkirk@fhu.edu

*Jay Satterfield, Human Resources*  
Title IX Coordinator  
158 E. Main St.  
731-989-6009  
jsatterfield@fhu.edu

## **Confidential Resources**

There are two confidential resources available within the Institution Community. These confidential resources will not disclose shared information without the individual's consent unless there is imminent risk of physical harm.

*University Counseling Center*  
*Nathan Judd, MS, LPC-MHSP, NCC*  
Loyd Auditorium  
731-989-6768

### **Outside Community Resources**

External community resources can also assist individuals who have been affected by Sexual Misconduct.

*Henderson Police Department*  
121 Crook Ave  
Henderson, TN 38340  
731-989-2201

*Jackson Madison County General Hospital*  
620 Skyline Dr.  
Jackson, TN 38301  
731-541-5000

*Women's Resources & Rape Assistance Program*  
62 Directors Row  
Jackson, TN 38305  
731-668-0411  
800-273-8712

*National Domestic Violence Hotline*  
800-799-SAFE (7233)  
[thehotline.org](http://thehotline.org)

## **UNAPPROVED VISITATION**

Unapproved visitation between members of the opposite sex in the residence halls, in privileged housing, or similar situations elsewhere and un-chaperoned overnight visits anywhere may be treated as illicit sexual activity, regardless of whether or not any sexual activity actually occurred in accordance with our integrity and wisdom pillars. Students, regardless of whether they live on or off campus, are not permitted to spend the night with members of the opposite sex without parental, parental-type, faculty or staff chaperones. Any student or group in violation of this policy will be subject to severe disciplinary action. Curfew violations with members of the opposite sex may be treated as unapproved visitation. Any student found in violation of the visitation policy who lives in privileged housing will be required to relocate to a residence hall.

## **PORNOGRAPHY**

*Turn my eyes from looking at worthless things; and give me life in your ways.*

Psalm 119:37

Use and/or possession of pornography in any form is prohibited in accordance with our scriptural pillars of integrity, love and wisdom. Violation of this policy will result in disciplinary action and mandatory counseling. In addition, restrictions will be put on internet usage. In a fallen world we know that many students struggle with the temptation of pornography, and we understand the deep and serious consequences of this struggle. Any student engaged in this struggle is strongly encouraged to reach out to the University Counseling Center [fhu.edu/campuslife/student-services/ucc](http://fhu.edu/campuslife/student-services/ucc), and to consider the use of resources such as Covenant Eyes. Students who reach out to our office for help in overcoming a pornography addiction will not receive disciplinary action.

## **OFFENSIVE LANGUAGE**

Profanity or any other kind of vulgarity, including taking the Lord's name in vain, in written or spoken form is prohibited in accordance with our pillars of love and wisdom.

## **GAMBLING**

Gambling and games generally associated with gambling are prohibited in accordance with our pillars of integrity and wisdom. University students must refrain from any kind of gambling or wagering.

## **WEAPONS**

No student may possess a weapon on premises owned, operated, managed, or controlled by the University. This includes students with permits from the State of Tennessee or any other official entity to carry concealed weapons. Examples of weapons include, but are not limited to, firearms, explosives, knives other than pocket knives (including any fixed blade knife), slingshots, blackjacks and brass knuckles. No weapon or ammunition of any kind may be kept in residence hall rooms or automobiles. Weapons that are illegal in the state of Tennessee will be confiscated and not returned.

The term "weapon" includes toys that look like guns and/or shoot projectiles that can cause pain or injury, including orbeez guns, paintball guns and the like.

Students who enjoy hunting are encouraged to find a staff/faculty member or local friend to leave their weapons with during school.

Self-defense items such as safety whistles, pepper spray and self-defense keychains are allowed, however inappropriate use of these items will result in severe disciplinary action.

## **FIREWORKS**

Use or possession of fireworks on campus (including inside a vehicle) is prohibited in accordance with our pillars of integrity and wisdom. Fireworks violate a Henderson city ordinance.

## **TOBACCO AND E-CIGARETTES**

All forms of tobacco and tobacco-related paraphernalia are prohibited on campus in accordance with our scriptural pillar of wisdom. The use and/or possession of vape pens, hookah pens and electronic cigarettes is prohibited on campus. Fines will be assessed for triggering particle detectors on campus property which results from using any form of tobacco or e-cigarette paraphernalia.



## DRESS CODE POLICY

*I appeal to you therefore, brothers, by the mercies of God, to present your bodies as a living sacrifice, holy and acceptable to God, which is your spiritual worship. Do not be conformed to this world, but be transformed by the renewal of your mind, that by testing you may discern what is the will of God, what is good and acceptable and perfect.*

Romans 12:1-2

The following standards and guidelines will assist students in making decisions about their dress and appearance on campus, in class, in Chapel, and at all university-sponsored activities, including athletics events, in accordance with our scriptural pillars of wisdom, integrity and love. Violations of dress code at club events, including banquets, formals and intramurals, may result in disciplinary action being taken against the club as a whole.

Enforcement of the dress code is the responsibility of the entire university staff and faculty. Questions about the interpretation and enforcement of these standards should be directed to any Student Services official.

The following list is not exhaustive, and appropriate university personnel are given discretion in providing further direction.

### **Shirts & Tops** (including dresses)

- The body must be properly covered in all public venues (this means both men and women cannot be shirtless).
- Halter-tops, spaghetti straps, crop tops, racer-backs, undergarment tank tops, strapless and other like garments are permitted but must be worn with a non-revealing cover-up at all times.
- Open midriffs and open-sided shirts are not permitted. Shirts should be long enough to keep the midriff covered when engaging in normal daily activity.
- Open back shirts/dresses are not permitted without a non-revealing cover-up.
- Any shirts or tops/dresses that reveal cleavage are not permitted.

### **Skirts & Dresses**

- Skirts and dresses should land no shorter than mid-thigh (the point halfway between the knee-cap and the top of the thigh).
- Skirts and dresses that are tightly form-fitting and inappropriately revealing or thin are not permitted.
- Leggings, jeggings, yoga pants, bicycle shorts etc. must be covered with a top that fully covers the buttocks.

### **Shorts**

- Any shorts that are higher than the mid-thigh (the point halfway between the knee-cap and the top of the thigh) are not permitted.
- Running, sport or tempo shorts are not permitted unless longer compression shorts or the like are worn underneath them and meet the required length of mid-thigh.

### **Other**

- Clothing with inappropriate advertising, pictures and/or sayings that are contrary to the mission and Christian standards of FHU is prohibited.

- Clothing that is inappropriately thin is not allowed without a non-revealing cover-up.
- Athletic clothing appropriate to the intercollegiate sport or physical education course may be worn while participating in athletic practices, during athletic competition and in PE classes where designated (not across campus grounds, classes, chapel, housing lobbies or other venues). Students must be in dress code before leaving the gym/field.
- During work periods, student workers are expected to conform to the dress code policy.
- We ask that male students remove their hats during a public prayer, and in class at the discretion of a professor. Requests for wearing head wear for legitimate reasons should be discussed with the Office of Student Services.
- Sagging pants/shorts/lower garments should not reveal underwear.
- Cross dressing is only authorized by faculty members for theatrical presentations.

### **Dress in Residence Halls**

Students must be within the dress code boundaries of Freed-Hardeman University in the lobby of our residence halls.

### **Questionable Articles of Clothing**

If a student is unsure about an article of clothing he/she may ask their Residence Hall Supervisor, Dean of Students or the VP of Student Services.

If any faculty/staff member of the University asks a student to change clothes, the student should comply immediately. If the student believes the request is unwarranted, he/she should change anyway and then discuss the matter with the Dean of Students. **Students may not wear any article of clothing that contains the Confederate flag.**

## **THREATS**

*Whoever pursues righteousness and kindness will find life, righteousness and honor.*

Proverbs 21:21

Statements or gestures that may be perceived by an individual as a threat that might result in possible harm to him/her—physically, emotionally or psychologically—are not tolerated. This includes verbal or written threats, as well as threats made through social media in accordance with our pillars of love, integrity, wisdom and unity.

## **HARASSMENT**

Freed-Hardeman University will not tolerate harassment of its employees or students by anyone, including, but not limited to, faculty, staff, administration, students or alumni, in accordance with our pillars of love, integrity and unity. This includes disrespecting our Residence Hall Supervisors.

## **ANTI-HARASSMENT POLICY**

The University strictly prohibits harassment in any form, including sexual harassment, in accordance with all five pillars: love (Mathew 22:37, 39), integrity (Proverbs 11:3), discipleship (Matthew 28:19), wisdom (Proverbs 9:10) and unity (Ephesians 4:3). Harassment is serious misconduct. It subverts the mission of the University and threatens the careers, educational experience, and well-being of students, faculty and staff. In addition, harassment is contrary to the biblical principles upon which this University is founded and operates.

No one has the authority to engage in this behavior, and the University does not tolerate harassment by, or directed toward, any student, employee or other persons on campus. To promote a pleasant work and educational environment free of harassment and to avoid the risk of damaging the reputation and resources of the University, all employees, students and other persons on campus are expected to refrain from any behavior that could be viewed as harassing, including immoral or unprofessional conduct. In addition, it is the duty of all employees of the University to prevent harassment by others.

Sexual harassment is a unique form of harassment in several respects. Traditionally, a sexual harassment claim has been based on the premise that an individual with power over an employee's employment or a student's academic standing required sexual favors in return for job or academic rewards. Such a claim has usually involved conduct between a supervisor and subordinate or a faculty member and student. However, the legal definition of sexual harassment is much broader. For example, harassment may exist where the University tolerates an intimidating, hostile or offensive atmosphere, even if the conduct was initially welcomed or even initiated by the "victim." Liability may also exist between co-workers at the same job level, between fellow students or between other persons of the same University status.

Anti-Harassment Policy:  
[fhu.edu/campuslife/student-services](http://fhu.edu/campuslife/student-services)

## BULLYING/CYBER-BULLYING

[stopbullying.gov](http://stopbullying.gov)

Bullying will not be tolerated, and students will be subject to discipline if found to have been a part of bullying in accordance with all five pillars: love (Mathew 22:37, 39), integrity (Proverbs 11:3), discipleship (Matthew 28:19), wisdom (Proverbs 9:10) and unity (Ephesians 4:3). Bullying is described as follows:

**Bullying** is a form of aggressive behavior manifested by the use of force or coercion to affect others, particularly when the behavior is habitual and involves an imbalance of power. It can include verbal harassment, physical assault or coercion and may be directed repeatedly towards particular victims, perhaps on grounds of race, religion, gender, sexuality or ability. Bullying consists of three basic types of abuse: emotional, verbal and physical.

**Cyber-Bullying** will not be tolerated and students will be subject to discipline if found to have been part of cyber-bullying. Cyber-bullying is described as follows:

- actions that use information and communication technologies to support deliberate, repeated and hostile behavior by an individual or group that is intended to harm another or others
- use of communication technologies for the intention of harming another person
- use of internet service and mobile technologies such as web pages and discussion groups as well as instant messaging or text messaging with the intention of harming another person

Bullying/Cyber-Bullying Policy:  
[fhu.edu/campuslife/student-services](http://fhu.edu/campuslife/student-services)

## HAZING

In recent years, hazing has come under a lot of bad press nationally.

Some states have passed legislation against the practice, including Tennessee. National fraternities are working hard to eliminate the practice. Freed-Hardeman students may seek to rationalize and say that nothing

we do can be termed as hazing. There is a clear legal concern for any club that fails to follow the guidelines established by the University. The purpose of the guidelines is not to make the induction of new members harder for the clubs, but to protect the club and prospective members from irrational acts that may not be well thought out. Therefore, any club or individual who persists in engaging in activities that **have danger of** physical discomfort, pain or harm, or that subjects the student to humiliation and degradation should be aware that the club and/or the individual may become legally liable for such acts.

Hazing Policy:

[fhu.edu/campuslife/student-services](http://fhu.edu/campuslife/student-services)

## TENNESSEE HAZING LAW

Tennessee Code: 49-7-123. Hazing prohibited:

[stophazing.org/policy/state-laws/tennessee/](http://stophazing.org/policy/state-laws/tennessee/)

## FHU HAZING RESPONSE

### How is an incident reported?

Students who feel that they have been the victim of a hazing incident can contact the Office of Student Life or the Office of Student Services directly or they may fill out a confidential hazing report form. The hazing report form may be picked up in the Office of Student Life or the Office of Student Services.

### Does the student who is hazed have to file a report?

Anyone who witnesses hazing may report the incident in the same manner described above.

### What happens when a hazing incident is reported?

- Once the Office of Student Life or the Office of Student Services is notified officially (see above) of a potential hazing incident, the Student Life and Student Services Offices will meet immediately to review the incident report.
- The student reporting the hazing incident will be summoned to make a statement.
- The students accused of hazing will be summoned to make a statement.
- Other witnesses may be called for clarification.
- If the hazing report proves to be valid after these meetings have occurred, all club sponsors will be notified of the allegation of hazing against their club and asked to meet with the Student Life and Student Services Office.
- After club sponsors have been notified the social club officers will be called for a mandatory meeting with the Office of Student Life and the Dean of Students and sponsors to present the allegation of hazing (no student names are to be used).

### What is FHU's response to hazing?

In the event that hazing has occurred, students involved in the incident will forfeit their membership in their social club. They will also lose membership in the following groups if a member (UPC, Interface, Makin' Music Director). The loss of membership will prevent them from participating in intramurals, fundraising opportunities for the club, banquets, club meetings or any other club related activities.

Students will also be subject to discipline by the Office of Student Services.

In addition to any discipline administered by Freed-Hardeman University, students directly involved with the hazing incident may be prosecuted in accordance to the laws of the State of Tennessee.

Possible charges might include assault, aggravated assault, negligence, etc.

## DISCIPLINE OF STUDENTS

*For the moment all discipline seems painful rather than pleasant, but later it yields the peaceful fruit of righteousness to those who have been trained by it.*

Hebrews 12:11

This section describes the disciplinary actions that students may receive. All rights are reserved to alter/adapt the disciplinary actions as deemed necessary and proper.

Listed below are the various disciplinary actions that the university may administer:

- **Special Disciplinary Probation Agreement:** The student is placed on probation in a specific area.
- **Intramural Restriction:** The student is not permitted to participate in any intramural activities. The length of ineligibility to participate depends on the violation.
- **Club Restriction:** The student is not permitted to participate in any extracurricular club activities with the exception of club devotionals. The student may, however, continue to wear club colors.
- **Disciplinary Probations:** The student may be placed on probation in all areas of student activity. In this case, the student may not represent the University in any activity or organization, including intercollegiate athletics. The student may receive other sanctions as determined by the Dean of Students. In this case, the student might be eligible to participate in some areas, but not others. A violation of any regulation while on disciplinary probation may result in immediate suspension.
- **Work Detail:** The student is assigned a specific number of hours of work on campus or within the community. Failure to complete this work as assigned will result in further action and may result in suspension. Reporting more hours than are actually worked will result in further disciplinary action.
- **Fines:** Monetary fines are assessed for some violations of policy.
- **Disciplinary Suspension:** Serious violations may result in involuntary separation of the student from the University.
- **Deferred Disciplinary Suspension:** Deferred disciplinary suspension typically carries specific restrictions equal to or greater than those of probation. Terms of the deferment are defined in a contract signed by the student. There are two types of deferred suspension:
  - Suspension may be deferred for a set period of time. At the end of the period, the suspension becomes effective.
  - Suspension may be deferred indefinitely or canceled, depending on the student's behavior and adherence to stipulations set by the Dean of Students.
- **Expulsion:** Flagrant or continual violations may result in permanent disciplinary dismissal from the University.
- **Sign-Out Restriction:** The student is not allowed to sign out to go anywhere, except home, without permission from the Dean of Students.
- **Curfew Extension Restriction:** The student may not request a curfew extension for a specified period of time.

- Mandatory Counseling: The student is required to sign a release so that the counselor may verify attendance at counseling sessions. No other information regarding the sessions will be shared with the University.
- Written or verbal warnings
- Denial of readmission

***Failure to respond to a summons from the University or failure to comply with discipline may result in severe disciplinary action, including suspension.***

**Work Detail May be Completed at the Following:**

- ARC (library) - Shirley Eaton - seaton@fhu.edu
- Henderson Fire Department - Doug Acred, Fire Chief - 731-989-5664
- Your residence hall supervisor
- FHU Facilities - Shannon Sewell - ssewell@fhu.edu
- FHU Dining Services - Tim Tenon - ttenon@fhu.edu
- Other options for accruing work detail hours must be pre-approved by the Dean of Students

**While Not an Exhaustive List, the Following Violations May Result in Suspension from the University:**

- Drugs (automatic suspension)
- Alcohol
- Weapons
- Sexual activity outside of marriage
- Excessive chapel absences
- Harassment/Bullying
- Assault of any kind
- Failure to respond to a summons from the Dean of Students
- Failure to comply with administered discipline
- Destruction of property
- Tampering with safety equipment

Note: A student who is suspended or expelled may not return to campus for any reason without permission from the Dean of Students or the Vice President of Student Services. Violation may result in denial of the student's request for re-admission to the University.



## STUDENT APPEALS OF DISCIPLINARY ACTION

- No appeal is allowed for disciplinary action, except for suspension or expulsion.
- Any student suspended or expelled from the University may appeal the decision to the FHU Judicial Board.
- Grounds for appeal are:
  - The charge is false.
  - The disciplinary decision was arbitrary and/or capricious in that it did not adhere to stated policy.

If new evidence shows that the student was not in violation of the policy, the Dean of Students may reconsider the case.

## FHU JUDICIAL BOARD

The Judicial Board is composed of five members:

- Three faculty members appointed by the President
- SGA Vice President
- One staff member appointed by the President

The role of the Judicial Board is to:

- Determine if the facts of the situation would cause a reasonable person to conclude that a violation occurred.
- The disciplinary action issued to the student falls within the stated policy.

The Vice President of Student Services will attend meetings of the Judicial Board in an advisory capacity only. In any meeting of the Judicial Board, three members constitute a quorum. The decision of the Judicial Board is final, except for review of the evidence by the president of the university. Final determinations will be provided to both the student and the University in writing.





## DORM LIFE

*May the God of endurance and encouragement grant you to live in such harmony with one another, in accord with Christ Jesus.*

Romans 15:5

Living on campus offers students convenience and a sense of community. On-campus living provides students with the opportunity for academic, social and spiritual growth in accordance with the five pillars of FHU: love (Mathew 22:37, 39), integrity (Proverbs 11:3), discipleship (Matthew 28:19), wisdom (Proverbs 9:10) and unity (Ephesians 4:3).

### **Residence Hall Staff**

The residence halls and residence apartments are under the supervision of the Director of Residence Life and the Vice President of Student Services. Each residence hall is managed by a full-time Residence Hall Supervisor and a team of Residence Assistants.

The two privileged housing apartments are each managed by two Resident Assistants. The Residence Hall Supervisors are assisted by student Resident Assistants (RAs). They provide support for students and assist with administrative tasks. Students with concerns about any aspect of life on campus should contact their Residence Hall Supervisor or Resident Assistant.

Disrespecting Residence Hall Staff will result in disciplinary action being taken.

### **Housing Eligibility**

All undergraduate students under 23 years of age are required to live on campus. Undergraduate students who are at least 23 years of age and graduate students (excluding students who are under 23 and dually enrolled in undergraduate/graduate classes) may live off campus, and they may also live on campus with approval from the Director of Residence Life or the Vice President of Student Services. Students aged 25 years or older are not permitted to live on campus. Married students are not permitted to live on campus.

## **Assignments of Roommates and Private Rooms**

The Director of Residence Life determines all room assignments. Requests for a specific room or roommate(s) should be made to the Director of Residence Life. Those desiring to room together should each make the request. Every effort is made to honor these requests, but requested assignments are not guaranteed.

Private rooms are subject to space availability and are subject to an additional charge above the double-room rate per semester. For more information, contact the Director of Residence Life.

## **Room Changes**

Students must have prior written permission from the Director of Residence Life to change rooms. A \$25 fee will be assessed for student-initiated room changes. After the move is complete, the Residence Hall Supervisor will check the vacated room for cleanliness and possible damage.

The University reserves the right to change room assignments in order to fill a room or suite. No charge will be made if the University initiates the change. The University also reserves the right to freeze housing moves at any time.

If an assigned roommate decides not to attend FHU or moves out after the academic year has started, it is the student's responsibility to find another roommate. Director of Residence Life and/or the Residence Hall Supervisor can assist in locating a new roommate. A student is given two weeks to find a new roommate. After that, the student may be assigned a new roommate, moved to another room or charged a private room fee.

## **Roommate Conflicts**

Roommates should make every effort to solve their own conflicts. If they cannot be resolved, however, the Resident Assistant or Residence Hall Supervisor may be able to help. In extreme cases, a student may request a room change.

## **Entry into Residence Halls**

Doors in residence halls are locked 24 hours a day. Students may use side entries from 5 a.m. until midnight. After that time students must enter and exit through lobbies. Using the side doors at inappropriate times may result in disciplinary action.

## **Student Property**

Students are assigned keys to their rooms. They should make sure to lock their doors whenever they leave. Students who lose their keys should report the loss to the Residence Hall Supervisor immediately. There will be a \$35 charge to replace each key.

Students should not enter another person's room when the regular occupant is out unless accompanied by the Residence Hall Supervisor, the Dean of Students or the Director of Residence Life.

Students should never leave large sums of money in their rooms or cars, and they should remove all valuables at any time they are not on campus. Anything stolen should be reported to the Office of Campus Safety as soon as possible. All personal property of a student is the sole responsibility of that student.

Freed-Hardeman University does not assume any responsibility for personal property that is lost, damaged or stolen. Consequently, students are encouraged to purchase insurance if their belongings are not covered under the homeowner's policy of their parents or guardians.

## Residence Hall Closing

All students are required to vacate the residence halls during Thanksgiving, Christmas and spring and summer breaks. Students with special circumstances may request to stay in the residence hall during breaks by appealing to the Vice President of Student Services at least 10 calendar days before the beginning of the break.

Students are required to vacate the dorms after their last final. Campus is officially closed and all students must be off campus by 3 p.m. on graduation day during spring semester. Requests to remain on campus until graduation must be submitted to the Dean of Students at least 10 calendar days prior to graduation. Requests are not approved until written permission from the Dean of Students is received.

## Storage of Student Property

The University will not store students' belongings on campus during breaks. Several commercial storage facilities are available in the local area.

## Bi-weekly Room Inspection

Students are responsible for maintaining their rooms in a neat, clean, and orderly fashion. In addition, lights and electronics should be off if the room is unoccupied. The Residence Hall Supervisor will inspect students' rooms bi-weekly. Students are permitted three room fails per semester with no negative consequences, after which they will be referred to the Dean of Students.

## Search of Rooms and Vehicles

The University reserves the right to enter, inspect and search the room of any student in housing owned by the University or lodging provided by the University. The University also reserves the right to search any student's vehicle whether resident students or not. Searches may be conducted in or out of the student's presence. All evidence found in such searches will be held in the Office of Student Services or the Henderson Police Department. All searches will be conducted by at least two officials of the University, one University official and one member of law enforcement, or one FHU University official and a member of administration from the hosting University of an event. Any student who refuses to allow a search is subject to immediate suspension.

## Furnishings in Residence Halls

Each room has been fully furnished. Students are responsible for damages in their areas of residence. Pins, nails or screws should not be put in the walls. Command strips and putty are encouraged, but must be removed upon move-out. Prior to move-in, an inventory sheet is completed on each dorm room. Students are able to review the sheet at move-in and suggest any corrections. When a student moves out of a dorm room, the inventory sheet is rechecked. Any replacement and/or repair costs for missing or damaged furniture will be charged to the occupant(s) of the room. No more than two residents may live in one room and furniture may not be removed from the suite at any time. Any furniture not owned by the University must be removed by the student and disposed of properly when moving out of the residence hall. **Failure to properly complete check-out will result in a \$250 fine.**

## Paint/Wallpaper

Students may not paint or wallpaper the dorm room.

## Decorations

Students may not display any item(s) that are not in good taste and/or do not conform to the five pillars of: love (Mathew 22:37, 39), integrity (Proverbs 11:3), discipleship (Matthew 28:19), wisdom (Proverbs 9:10) and unity (Ephesians 4:3). **Students may not display a Confederate flag.**

In accordance with the fire code of the city of Henderson no decorations are allowed within 24 inches of the ceiling. Only 20% of each wall may be covered. Students must be able to provide documentation that all wall decorations have been treated with flame-retardant spray by the student or the factory within the past year. No items may be hung from or on the ceiling.

### **Stairwell Doors**

Dormitory stairwell doors must remain closed and latched except for normal traffic; do not prop them open.

### **Fire Safety**

Tampering with smoke detectors, fire extinguishers or other safety related equipment will result in disciplinary action.

### **Electrical Appliances**

Refrigerators may be no larger than 4.3 cubic feet capacity. Open-coil appliances: hot plates, hot-oil fryers, popcorn poppers, electric skillets, ovens, Instant Pots and electric heaters are not allowed.

### **Candles/Incense**

Anything designed to burn, flame or smolder is prohibited in the residence halls, including, but not limited to, candles, incense, lighters and matches. These items will be confiscated if found in dorm rooms, and could result in a fine from the Fire Department.

### **Pets**

Students may keep a tank with either tropical fish or an axolotl in their dorm room, however the student will be responsible for any damages to University property resulting from having a tank.

Students may not have any other animals in dorms at any time. Disciplinary action may include a fine for cleaning the rooms. Students living in privileged housing found in violation of this rule will be reassigned to residence halls. ***Emotional Support Animals will need to be approved by the Housing Coordinator before bringing them to campus. Any messes or damages made by an ESA will result in the owner owing restitution to the University or the owner of the damaged possession.***

### **Damage/Theft of Property**

Damaging and/or stealing another's property, including FHU property or community property, will result in replacement or restitution of property, fines, disciplinary action, possible suspension and/or possible legal action.

### **Windows**

Students are responsible for any damage done to windows in their rooms. A window should not be used as an entrance or exit except in situations where there is a threat to life or limb. Students should keep windows closed and locked whenever they are not in their rooms. Students who allow other students to use their windows to avoid curfew (or any other violation) will be held accountable. Students found to be using and/or allowing individuals to use windows inappropriately (whether before or after curfew) will be required to relocate.

### **Windows/Doors**

Tampering with locks will result in paying restitution and other disciplinary action.

## **Hallways**

Hallways are to be kept clear at all times. Hallway walls are only to be 20% covered; nothing is allowed to be hung closer than 24 inches to the ceiling.

## **Residence Hall Disturbances**

Any activity that has a high potential for causing physical, mental or emotional injury or damage is prohibited. Examples include, but are not limited to, slip 'n' slides, object throwing, stink bombs and mattress sliding.

## **Dress in Residence Halls**

Students should be properly clothed before entering the hall on any floor of a residence hall. All students must be within dress code boundaries of the University in lobbies during visitation hours.

## **Residence Hall Visitation**

Students may entertain opposite-sex guests in the lobbies of residence halls from 11 a.m. until 30 minutes prior to curfew. Students may also enter the lobbies of opposite-sex residence halls on Sunday mornings prior to worship services to call for their friends. At no time are opposite-sex guests to go beyond the lobby unless accompanied by the Residence Hall Supervisor, Dean of Students or the Student Housing Coordinator. A student discovered with a member of the opposite sex in his/her room will receive severe disciplinary action. If the member of the opposite sex is also a student, he/she will also receive disciplinary action in the same manner. Violations of this policy in privileged housing will result in the student(s) being relocated to the residence halls and further disciplinary action.

## **Sick Trays**

Students too ill to leave their rooms should contact the Residence Hall Supervisor for permission to have a meal brought to them from the cafeteria. If the Residence Hall Supervisor is unavailable, students may contact the Director of Residence Life.

## **Music**

Music that uses inappropriate language or promotes activities or attitudes not in accordance with the Christian policies and scriptural pillars of the University is prohibited. Music should never be played so loud as to disturb others.

## **Phones**

Obscene or harassing phone calls, texts, mm messages, etc. are forbidden and are grounds for suspension.

## **Quiet Hours**

Students in residence halls should never be so loud as to disturb others. In addition, noise levels should be reduced one hour prior to curfew.

## **Babysitting**

Babysitting by students is not permitted in the residence halls.

## **Business Enterprises**

Business enterprises may not be conducted from residence halls.



## **Room Check**

Room check begins thirty minutes before curfew. Students who are in the residence hall at this time should report to the Resident Assistant so that they will be marked present. Failure to report may be considered a violation of curfew and may result in disciplinary action.

## **Curfew**

Curfew is 12:30 a.m. on Sunday through Thursday nights and 1 a.m. on Friday and Saturday nights. Students must be in residence halls for room check by curfew. An exception to curfew requires permission from the Residence Hall Supervisor or the Vice President of Student Services.

If a difficulty arises that prohibits a student from returning by curfew, the student should contact their Residence Hall Supervisor before curfew. Students should only leave the residence hall after curfew in extenuating circumstances with permission from the Residence Hall Supervisor. Any time a student is not in the residence hall at the expected time, the supervisor may call the parent(s) or guardian(s).

Students should not leave residence halls prior to 5 a.m.

## **Curfew Extension**

Students may request one curfew extension per semester from the Residence Hall Supervisor or the Director of Residence Life. A curfew extension only extends curfew by one hour. If the student will be traveling further than Memphis or Nashville they should sign out of the dorm and make alternative arrangements for lodging, in keeping with FHU policies regarding overnight stays. Requests must be made in person by 5 p.m.; Residence Hall Supervisors will not grant curfew extensions over the phone. Curfew extensions will not be granted to anyone on disciplinary probation without permission from the Dean of Students.

## **Group Curfew Extension/Overnight Permission**

Groups (including social clubs and musical groups) may request group curfew extension/overnight permission as a group from the Associate Vice President of Student Life, Dean of Student Life or the Dean of Students. Such requests must be made at least 24 hours in advance. Failure to submit these requests may result in denial of permission for later events or disciplinary action for both the individuals and the group.

## **Overnight Permission**

Students must request overnight permission if they will be staying anywhere with a member of the opposite sex; Residence Hall Supervisors or the Vice President of Students will not give overnight permission over the phone. Failure to receive permission may result in disciplinary action for opposite-sex visitation violations.

## **Overnight Opposite-Sex Visitation and Violation of Visitation Hours**

Students, regardless of whether they live on or off campus, are not permitted to spend the night with members of the opposite sex without parental, parental-type, faculty or staff chaperones. Any student or group in violation of this policy will be subject to severe disciplinary action.

## **Overnight Guests**

Per the city of Henderson fire law, with the exception of special events (RUSH, Lectureship) there are not to be more than two overnight occupants in a dorm room at any time. This applies to dorm-to-dorm guests, as well as non-resident guests.

## **Dorm-to-dorm Guests**

If a dorm only has one occupant, or if your roommate has signed out, a fellow student may stay a maximum of three nights per week. Students may not stay Thursday, Friday and Saturday of one week followed by Sunday, Monday and Tuesday of the next.

## **Non-resident Guests**

Per the city of Henderson fire law, with the exception of special events such as RUSH or Lectureship, overnight dorm room occupancy is not to exceed two overnight occupants per dorm room. If there is an open space in your room, non-residents may stay up to three nights in a dorm room. Non-residents (people who have not been assigned a dorm on our campus) are not allowed in residence halls past curfew without signing the guest list in the lobby. The list will be kept by the monitor on duty each evening. Guest approval can be subject to restriction if issues arise with guests.

Guests staying longer than three nights per week may be charged a guest fee of \$15 per night.

## **Guest Behavior**

Guests are expected to adhere to the same rules and policies as students. Students are responsible for their guests' actions and for ensuring that their guests are aware of University standards. If a guest violates any University policy, they may be asked to leave campus immediately.

## **Prospective Students**

Prospective students wishing to stay overnight in the residence halls should make their housing arrangements through the Office of Admissions in cooperation with the Student Housing Coordinator.

## **Signing Out**

Any time a student plans to be gone overnight from the residence hall, the student must complete the online form completely and accurately. Sign-out must be correctly completed before curfew to avoid a curfew violation.

- Once curfew has passed, students should not return to the residence hall before 5 a.m. without permission from the Residence Hall Supervisor or the Vice President of Student Services.
- Students should not list a cell phone number as the primary contact if there is a landline available where they will be staying.
- Students may sign out no more than three times Sunday through Thursday, with the exception of classes being dismissed for a three-day weekend. If staying longer, they must receive permission from the Student Housing Coordinator or the Vice President for Student Services.
- Sign-out privileges may be revoked if a student repeatedly fails to sign out correctly or violates University policy while signed out.

## **Failure to Sign Out**

Students who forget to sign out should notify the Residence Hall Supervisor as soon as possible.

## **Returning after Having Signed Out**

Students who have signed out for the night but who decide to return to the residence hall before 5:00 a.m., must notify the Residence Hall Supervisor. Failure to notify the Residence Hall Supervisor (after curfew) will result in disciplinary action.

## **Falsification of Sign-Out Information**

Giving false information on the sign-out is lying and may result in disciplinary action, in accordance with our pillar of integrity (Proverbs 11:3). Students should not sign out for one another. Those who do so will be treated as if they have falsified their own information.

## **RESIDENCE HALL SAFETY**

### **Fire Drills**

Fire Drills are conducted at least once per semester to instruct students on proper evacuation procedures and to ensure safety in case of a fire. Once a residence hall has passed a fire drill, no additional fire drills will be called without receiving approval from the Vice President of Student Services at least 24 hours in advance.

### **Tornado Drills**

Students will also be instructed regarding procedures to follow during tornado warnings. Fire and Tornado procedures are for the safety of everyone on campus and are to be taken very seriously. Students who do not follow directions during these procedures will be subject to disciplinary action up to and including suspension.

### **Misuse of Safety Equipment**

Any student who triggers a fire alarm without due cause or tampers with fire alarms, fire extinguishers, covering particle detectors or any other piece of safety equipment will be subject to legal action and/or disciplinary action. In extreme cases, the student may be suspended.

### **Privileged Housing**

Privileged housing is a privilege and a position of trust, therefore students who disregard University policy will be required to relocate to the residence halls. Students desiring to live in privileged housing should complete an application obtained and returned in the Office of Student Services, and the applications are processed on a "first come, first served" basis. Students must have at least 70 completed hours to fill out an application and completed at least one semester at FHU. Students are required to have completed 90 hours to be eligible to live in privileged housing.

Students will be notified by e-mail. Those approved will be assigned rooms with consideration given to roommate requests.

Each privileged housing unit will be supervised by Resident Assistants. These students serve in lieu of Residence Hall Supervisors to provide support and hear concerns of the other students.

### **Visitation Hours for Privileged Housing**

Opposite-sex visitors may visit in privileged housing units at these times:

Monday	5 p.m. – 12:15 a.m.
Tuesday	5 p.m. – 12:15 a.m.
Wednesday	5 p.m. – 12:15 a.m.
Thursday	5 p.m. – 12:15 a.m.
Friday	5 p.m. – 12:45 a.m.
Saturday	12 p.m. – 12:45 a.m.
Sunday	11:30 a.m. – 5 p.m.; 7 p.m. – 12:15 a.m.

Opposite-sex visitors must remain in the living room/kitchen area. If an opposite-sex visitor is found to have been in the bedroom for any reason, the visitor and the host will be subject to severe disciplinary action. Either student living in privileged housing will be relocated to a residence hall. Other students present at the time may also be subject to disciplinary action in accordance with our pillars of loving each other (Matthew 22:39), integrity (Proverbs 11:3) and wisdom (Proverbs 9:10). This discipline is non-appealable.

### **Off-Campus Eligibility**

All undergraduate students must live in University housing and purchase a meal plan with the following exceptions:

- Married students
- Students living with parents or parental-type relatives (A notarized letter from the parents, and, if applicable, the parental-type relatives confirming the housing arrangement must accompany the application.)
- Students who will be 23 years old or older by October 15 for the fall semester and March 15 for the spring semester
- Students who have completed 120 classroom hours

In addition to meeting these qualifications, the student must also meet all of these requirements:

- Have an acceptable place of residence
- Have a good behavior record at the University
- Be of good character and reputation as evidenced by properly representing our pillars of: love (Matthew 22:37, 39), integrity (Proverbs 11:3), discipleship (Matthew 28:19), wisdom (Proverbs 9:10) and unity (Ephesians 4:3).

### **Off-Campus Applications**

University regulations governing conduct and our scriptural pillars of: love (Matthew 22:37, 39), integrity (Proverbs 11:3), discipleship (Matthew 28:19), wisdom (Proverbs 9:10) and unity (Ephesians 4:3) apply to off-campus students. Off-campus students found in violation of sexual, alcohol, and/or drug policies or engaged in conduct reflecting negatively on the University will be subject to disciplinary action as outlined in the handbook.

Students allowing such activities at their residences, even if they do not participate, are subject to the same disciplinary actions. This policy also applies to any other student present when the activity occurs.

In such cases, students may be required to move back on campus, even if they are still subject to the terms of a lease.

### **University Regulations Regarding Off-Campus Students**

University regulations governing conduct and our scriptural pillars of: love (Matthew 22:37, 39), integrity (Proverbs 11:3), discipleship (Matthew 28:19), wisdom (Proverbs 9:10) and unity (Ephesians 4:3) apply to off-campus students. Off-campus students found in violation of sexual, alcohol and/or drug policies or engaged in conduct reflecting negatively on the University will be subject to disciplinary action as outlined in the handbook.

Students allowing such activities at their residences, even if they do not participate, are subject to the same disciplinary actions. This policy also applies to any other student present when the activity occurs.

In such cases, students may be required to move back on campus, even if they are still subject to the terms of a lease.



## Misrepresentation of Information

Falsification on any applications or documents (i.e., parental or physician letters) will result in disciplinary action and loss of off-campus privileges in accordance with our scriptural pillar of integrity (Proverbs 11:3).



## COMPUTERS

All computers connected to the University network are governed by Policy 7.1.1 Acceptable Use:  
[fhu.edu/campuslife/studentsservices](http://fhu.edu/campuslife/studentsservices)

## PARKING

Effective 7/1/2020

The following regulations apply to all visitors, students, employees and others who operate motor vehicles on Freed-Hardeman University. This is the official online documentation concerning traffic and parking rules and regulations and supersedes all other publications:

[fhu.edu/campuslife](http://fhu.edu/campuslife)

- Permit Registration
- Parking Zones
- Permits and Restrictions
- Enforcement Hours
- General Regulations
- Parking Violations and Regulations
- Parking Fine
- Appeal Process



## **BUSINESS SERVICES**

### **STUDENT ACCOUNTS**

Students may contact Student Financial Services by phone 731-989-6662 or by email [finaid@fhu.edu](mailto:finaid@fhu.edu) to ask questions about their accounts. Students may contact Financial Services 731-989-6363 to make payments.

### **BOOKSTORE PAYMENTS**

Bookstore charges made by students are added to their accounts, which are managed at the One Stop Shop. Bookstore charges for non-student accounts are handled by Retail Store Manager who can be contacted by phone 731-989-6112 or by e-mail [dwatson@fhu.edu](mailto:dwatson@fhu.edu). When submitting payments, include the payment stub from the statement or write the full account number on the memo line of the check.

### **DEPOSITS FOR UNIVERSITY CLUBS OR OTHER ORGANIZATIONS**

To make a deposit for a club or other organization, students should complete the deposit form, including the account number, and submit it to the Accounts Receivable Clerk in the Office of Financial Services by phone 731-989-6357 or by e-mail [kvickery@fhu.edu](mailto:kvickery@fhu.edu).

## **WORK-STUDY PROGRAM**

Students with questions about the work-study program should contact the Human Resources Specialist by phone 731-989-6025 or by email [workstudy@fhu.edu](mailto:workstudy@fhu.edu) (or visit Work Study on the University website).

## **A LA CARTE DOLLARS**

A la carte dollars are loaded as part of the university meal plan and can ONLY be used at FHU campus dining locations. Additional Voluntary A la carte dollars can be purchased separately.

## **FINANCIAL OBLIGATIONS**

Students are expected to meet their financial obligations to the University. Those who live off campus should also represent the University well by paying their rent, utility bills and phone bills on time. Failure to meet these obligations may result in action by the University. The action may include mandatory withdrawal from the University.

## **ID CARDS**

All students receive photo identification cards. They should carry these cards at all times. The cards should not be loaned or given to anyone else.

ID cards have the following uses:

- Identification for official business at the University
- Access to residence halls and after-hours access to some academic buildings
- Chapel attendance
- Payment for meals in Lion's Pride Dining Services, LP Marketplace and KC's Coffee House
- Access to library materials and resources
- Credit purchases in the bookstores
- Admission to all intercollegiate games and matches except American Midwest Conference tournaments
- Admission to gyms and weight rooms.

Students are issued one ID card without charge. If a card is lost, stolen or broken, the student must have a new one made in the Office of Security. The charge for reissued ID cards is as follows:

1st-3rd reissue in one academic year - \$25 each

Subsequent reissue in the same academic year - \$50 each



## ACADEMIC POLICIES AND DEFINITIONS

*Whatever you do, work heartily, as for the Lord and not for men, knowing that from the Lord you will receive the inheritance as your reward. You are serving the Lord Christ.*

Colossians 3:23-24

Academic policies and information related to academic policies may be found in detail at the following address:

[fhu.edu/academics/catalog](https://fhu.edu/academics/catalog)

## WITHDRAWAL FROM THE UNIVERSITY

To withdraw from the University, a student should contact the academic retention coordinator 731-989-6176 who is located in the Gardner Center, first floor in room 116.

Withdrawal from the University:

[fhu.edu/campuslife/student-services](https://fhu.edu/campuslife/student-services)



# ACADEMIC SUPPORT SERVICES

## ACADEMIC SUCCESS CENTER

The Academic Success Center provides academic support and counsel to all undergraduate students at FHU. First time students and continuing students will be guided through their transition from high school to college with various academic resources. These resources include advising, tutoring, testing, academic and career counseling, as well as providing a referral system to additional student services. For more information about Academic Success Center, please call 731-989-6060.

## FINANCIAL AID

The Financial Aid staff is available to help students make arrangements to cover the cost of their education. One-on-one counseling aids students in finding the best financial paths to their educational goals. The University offers several scholarships, grants and loan programs. The initial step in receiving financial aid is completing the Free Application for Federal Student Aid (FAFSA).

# ACCESSIBILITY SERVICES POLICY AND PROCEDURE

## ACCESSIBILITY SERVICES

Freed-Hardeman University is committed to providing equal opportunity in education to qualified students. The University looks to the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973 for standards.

Those with a disability who are prevented from meeting course requirements in the way the course is regularly taught should contact the Office of Student Accessibility by phone 731-989-6029 or by email [mellis@fhu.edu](mailto:mellis@fhu.edu). Students are required to provide documentation from an acceptable evaluator in order to receive accommodations.

Freed-Hardeman University will assist an individual who has a documented disability with appropriate accommodations and modifications; but does not, however, guarantee successful completion of a course or a program. Students must cooperate with the University and take responsibility for learning. Those with an approved accommodation plan should, within the first three class sessions, notify the instructor of any affected class.

Please see academic catalog for full policy on pages 50-51:  
[fhu.edu/academics/catalog](http://fhu.edu/academics/catalog)

# OTHER SUPPORT SERVICES

## CAMPUS SECURITY

The Office of Campus Safety seeks to provide a safe environment for the University community. The security personnel are committed to developing a good relationship with students, faculty, staff, and administration by providing professional security services. Security officers can be reached 24 hours a day, 7 days a week by calling 6911 (on campus) and 731-989-6911 (off campus).

## EMERGENCY NOTIFICATION SYSTEM

To provide a mode of mass communication, we have solicited the use of Rave Mobile Safety, a communication company that specializes in campus communications. With this partnership, we have the ability to communicate with the student body quickly concerning emergency situations or even bad weather. LionAlert is what Rave Mobile Safety is known as on FHU's campus.

# AMENDMENTS TO STUDENT HANDBOOK POLICIES

## AMENDMENTS TO ACADEMIC POLICIES

Amendments to academic policies, generally contained in the Academic Life section of the Student Handbook, must be approved by the faculty and the President. Requests for amendments to academic policies should be directed to the Academic Affairs Committee. For additional information, please contact the Office of Academics.

## AMENDMENTS TO NONACADEMIC POLICIES

Amendments to nonacademic policies must be approved by the Vice President of Student Services and the President. Students may submit requests for amendments through the Student Government Association.

Requests for amendments from faculty, staff or administrators should be submitted directly to the Dean of Students. If the Dean of Students believes an amendment is in order, the Dean will draft a proposal. If the request was initiated by students, the Rules and Regulations committee will draft a proposal of desired change. Representatives from the committee will meet with the Dean of Students to discuss the draft. The Dean of Students will determine if the proposal needs revision, or if the proposal is ready to be submitted to the Vice President of Student of Services. The Dean of Students will submit the proposal.

# ACADEMIC CALENDAR, 2023-2024 (tentative)

## SUMMER TERM 2023 (MAY 15 – JULY 21)

### May 2023 Two-Week Session

*May 15 - 26: Summer 2023 Graduate Two-Week Session*

May 15	Classes begin (unless otherwise noted in the Course Schedule) Last day to register for May Two-Week Session courses Drop/Add Period to change May Two-Week Session schedule ends, 3 p.m.
May 19	Last day to withdraw without affecting GPA, 3 p.m., Registrar's Office (last day to receive a W grade)
May 26	Final Exams (or may be given the last day of class)
May 31	Final grades due, 3 p.m.

### Summer 2023 Four-Week Sessions

*May 27 - June 23: First Four-Week Session*

May 30	Classes begin (unless otherwise noted in the Course Schedule)
June 2	Last day to register for First Four-Week Session courses Drop/Add Period to change First Four-Week Session schedule ends, 3 p.m.
June 9	Last day to withdraw without affecting GPA, 3 p.m., Registrar's Office (last day to receive a W grade)
June 23	Final Exams (or may be given the last day of class) Deadline for removing spring semester incomplete grades
June 28	Final grades due, 3 p.m.

*June 24 - July 21: Second Four-Week Session*

June 26	Classes begin (unless otherwise noted in the Course Schedule)
June 30	Last day to register for Second Four-Week Session courses Drop/Add Period to change Second Four-Week Session schedule ends, 3 p.m.
July 4	Independence Day Holiday (no classes)
July 7	Last day to withdraw without affecting GPA, 3 p.m., Registrar's Office (last day to receive a W grade)
July 21	Final Exams (or may be given the last day of class)
July 26	Final grades due, 3 p.m.

### Summer 2023 Eight-Week Session

*May 27 - July 21*

May 30	Classes begin (unless otherwise noted in the Course Schedule)
June 2	Last day to register for Eight-Week Session courses Drop/Add Period to change Eight-Week Session schedule ends, 3 p.m.
June 9	Last day to withdraw without affecting GPA, 3 p.m., Registrar's Office (last day to receive a W grade)
June 23	Deadline for removing spring semester incomplete grades
July 4	Independence Day Holiday (no classes)
July 21	Final Exams (or may be given the last day of class)
July 26	Final grades due, 3 p.m.

## **Summer 2023 Ten-Week Session**

*May 15 - July 21*

May 15	Classes begin (unless otherwise noted in the Course Schedule)
May 18	Last day to register for Ten-Week Session courses Drop/Add Period to change Ten-Week Session schedule ends, 3 p.m.
May 29	Memorial Day Holiday (no classes)
June 9	Last day to withdraw without affecting GPA, 3 p.m., Registrar's Office (last day to receive a W grade)
June 23	Deadline for removing spring semester incomplete grades
July 4	Independence Day Holiday (no classes)
July 21	Final Exams (or may be given the last day of class)
July 26	Final grades due, 3 p.m.

## **FALL TERM 2023 (AUGUST 7 – DECEMBER 8)**

### **Fall 2023 Two-Week Session**

*August 7-18*

August 7	Classes begin (unless otherwise noted in the Course Schedule) Last day to register for August Two-Week Session courses Drop/Add Period to change August Two-Week Session schedule ends, 3 p.m.
August 11	Last day to withdraw without affecting GPA, 3 p.m., Registrar's Office (last day to receive a W grade)
August 18	Final Exams (or may be given the last day of class)
August 23	Final grades due, 3 p.m.

### **Fall 2023 Sixteen-Week Session**

*August 23 - December 14*

August 22	Advising and registration for continuing and returning undergraduate students, 8 a.m.-12 p.m.
August 23	Fall classes begin (unless otherwise noted in the Course Schedule)
August 25	Last day to submit Special Studies forms to Dean's Office, 3 p.m.
August 29	Last day to register for Sixteen-Week Session courses Drop/Add Period to change Sixteen-Week Course schedule ends, 3 p.m.
Sept. 1	Last day for December graduates to apply for graduation
Sept. 4	Labor Day Holiday (no classes)
Sept. 28	University Servants' Day
October 9-13	Mid-Term Week
October 13	All summer incomplete grades and all fall mid-term grades due, 3 p.m.
October 20	Last day to withdraw without affecting GPA, 3 p.m., Registrar's Office (last day to receive a W grade)
Nov. 3	University Scholars' Day
Nov. 19-26	Thanksgiving Holidays, Sunday-Sunday (no classes)
Dec. 11-14	Final Exam Week (or may be given last class meeting for graduate courses)
Dec. 15	Final grades due, 3 p.m.
Dec. 16	Commencement, 10 a.m., Loyd Auditorium

### **Fall 2022 Eight-Week Sessions**

*August 19 – October 13: First Eight-Week Session*

August 21	Classes begin (unless otherwise noted in the Course Schedule)
August 25	Last day to submit Special Studies forms to Dean's Office, 3 p.m.
August 29	Last day to register for First Eight-Week courses Drop/Add Period to change First Eight-Week Session schedule ends, 3 p.m.
Sept. 1	Last day for December graduates to apply for graduation
Sept. 4	Labor Day Holiday (no classes)

- Sept. 15 Last day to withdraw without affecting GPA, 3 p.m., Registrar's Office (last day to receive a W grade)
- October 9-13 Final Exams (or may be given the last day of class)
- October 18 Final grades due, 3 p.m.

*October 14 - December 14: Second Eight-Week Session*

- Sept. 1 Last day for December graduates to apply for graduation
- October 16 Classes begin (unless otherwise noted in the Course Schedule)
- October 20 Last day to register for Second Eight-Week courses  
Drop/Add Period to change Second Eight-Week Session schedule ends, 3 p.m.  
Last day to submit Special Studies forms to Dean's Office, 3 p.m.
- Nov. 10 Last day to withdraw without affecting GPA, 5 p.m., Registrar's Office (last day to receive a W grade)
- Nov. 19-26 Thanksgiving Holidays, Sunday-Sunday (no classes)
- Dec. 11-14 Final Exams (or may be given the last day of class)
- Dec. 15 Final grades due, 3 p.m.
- Dec. 16 Commencement, 10 a.m., Loyd Auditorium

## **SPRING TERM 2024 (JANUARY 3 – MAY 12)**

### **Spring 2024 Two-Week Session**

*January 2-12*

- January 1 Residence halls open for January Two-Week Session, 12 p.m.
- January 2 Classes begin (unless otherwise noted in the Course Schedule)  
Last day to register for January Two-Week Session courses  
Drop/Add Period to change January Two-Week Session schedule ends, 3 p.m.
- January 5 Last day to withdraw without affecting GPA, 3 p.m., Registrar's Office (last day to receive a W grade)
- January 12 Final Exams (or may be given the last day of class)
- January 17 Final grades due, 3 p.m.

### **Spring 2024 Sixteen-Week Session**

*January 17 - May 10*

- January 14 Residence Halls open, 12 p.m.  
Dining hall opens, 5 p.m.; Meal plan begins
- January 15 Martin Luther King Holiday (no classes)
- January 16 Advising and registration, 8 a.m.-12 p.m.
- January 17 Spring classes begin (unless otherwise noted in the Course Schedule)
- January 19 Last day to submit Special Studies forms to Dean's Office, 3 p.m.
- January 23 Last day to register for Sixteen-Week Session courses  
Drop/Add period to change Sixteen-Week Course schedule ends, 3 p.m.
- January 26 Last day for May graduates to apply for graduation
- February 4-8 Annual Bible Lectureship
- March 4-8 Mid-Term Week
- March 8 All fall incomplete grades and all spring mid-term grades due, 3 p.m.
- March 15 Last day to withdraw without affecting GPA, 3 p.m., Registrar's Office (last day to receive a W grade)
- March 24-31 Spring Vacation, Sunday – Sunday (no classes)
- April 5 Last day for August graduates to apply for graduation
- May 6-10 Final Exam Week (or may be given last class meeting for graduate courses)
- May 10 Final grades due, 3 p.m.
- May 11 Commencement, 10 a.m., Loyd Auditorium



## Spring 2024 Eight-Week Sessions

*Jan. 13 - Mar. 8: First Eight-Week Session*

January 13	Classes begin (unless otherwise noted in the Course Schedule)
January 15	Martin Luther King Holiday (no classes)
January 19	Last day to submit Special Studies forms to Dean's Office, 3 p.m.
January 23	Last day to register for First Eight-Week courses Drop/Add Period to change First Eight-Week Session schedule ends, 3 p.m.
January 26	Last day for May graduates to apply for graduation
February 9	Last day to withdraw without affecting GPA, 3 p.m., Registrar's Office (last day to receive a W grade)
March 4-8	Final Exams (or may be given the last day of class)
March 13	Final grades due, 3 p.m.

*March 9 - May 10: Second Eight-Week Session*

January 26	Last day for May graduates to apply for graduation
March 11	Classes begin (unless otherwise noted in the Course Schedule)
March 15	Last day to register for Second Eight-Week courses Drop/Add Period to change Second Eight-Week Session schedule ends, 3 p.m. Last day to submit Special Studies forms to Dean's office, 3 p.m.
March 24-31	Spring Vacation, Sunday-Sunday (no classes)
April 5	Last day for August graduates to apply for graduation
April 12	Last day to withdraw without affecting GPA, 3 p.m., Registrar's Office (last day to receive a W grade)
May 6-10	Final Exams (or may be given the last day of class)
May 10	Final grades due, 3 p.m.
May 11	Commencement, 10 a.m., Loyd Auditorium

## May 2024 Two-Week Session

*May 13-24*

May 13	Classes begin (unless otherwise noted in the Course Schedule) Last day to register for May Two-Week Session courses Drop/Add Period to change May Two-Week Session schedule ends, 3 p.m.
May 17	Last day to withdraw without affecting GPA, 3 p.m., Registrar's Office (last day to receive a W grade)
May 24	Final Exams (or may be given the last day of class)
May 29	Final grades due, 3 p.m.



# CAMPUS DIRECTORY

## ACADEMICS

### Office of Academics

hsprouse@fhu.edu  
731-989-6004

### Academic Success & Acadeum Coordinator

nbrumback@fhu.edu  
731-989-6176

### Academic Success - Student Coach

success@fhu.edu  
731-989-6172 (Undergraduate)  
731-989-6390 (Graduate)

### Academic Success & Records (Transcripts/Transfer Credits)

records@fhu.edu  
kcook@fhu.edu  
731-989-6456

### Academic Support Services

hmalone@fhu.edu  
731-989-6061

### Admissions

admissions@fhu.edu  
731-989-6651

### College of Arts and Sciences

nzlatovich@fhu.edu  
731-989-6632

### College of Biblical Studies

kpack@fhu.edu  
731-989-6622

### College of Business

cwalker@fhu.edu  
731-989-6091

### College of Education and Behavioral Sciences

gsneed@fhu.edu  
731-989-6074

### Department of Arts and Humanities

lwarf@fhu.edu  
731-989-6943

### Department of Behavioral Sciences

lbeene@fhu.edu  
731-989-6645

**Department of Biological, Physical and Human Sciences**

bbutterfield@fhu.edu

731-989-6954

**Department of Communication and Literature**

mpayne@fhu.edu

731-989-6668

**Department of Fine Arts**

mpayne@fhu.edu

731-989-6089

**Department of History, Philosophy and Political Studies**

gmassey@fhu.edu

731-989-6081

**Department of Mathematics and Computer Science**

mjohnson@fhu.edu

731-989-6655

**Department of Nursing**

cjwhite@fhu.edu

731-989-6965

**Director of Research**

bbutterfield@fhu.edu

731-989-6954

**Honors College**

731-989-6057

**Learning Resource Library**

mhopkins@fhu.edu

731-989-6078

**Registrar**

skimpel@fhu.edu

731-989-6698

**Social Work Director**

nmcneal@fhu.edu

731-989-6644

**Teacher Education and Licensure**

jjackson@fhu.edu

731-989-6082

**ATHLETICS****Athletic Director**

jestes@fhu.edu

731-989-6901

**Athletic Trainer**

gclouse@fhu.edu

731-989-6912

**Baseball**

jtrask@fhu.edu  
731-989-6994

**Basketball (Men's)**

dstutts@fhu.edu  
731-989-6902

**Basketball (Women's)**

jepperson@fhu.edu  
731-989-6903

**Cheerleading**

lhodges@fhu.edu  
731-989-6900

**Cross Country**

dspradlin@fhu.edu  
731-989-6086

**Golf**

chodges@fhu.edu  
731-989-6900

**LionBackers**

cpritchard@fhu.edu  
731-989-6900

**Soccer (Men's and Women's)**

jelliot@fhu.edu  
731-989-6995

**Softball**

thumphry@fhu.edu  
731-989-6906

**Sports Center Reception**

731-989-6900

**Sports Center Weight Room**

731-989-6917

**Tennis (Men's and Women's)**

bclayton@fhu.edu

**Volleyball**

acunningham@fhu.edu  
731-989-6906

**ASSOCIATES**

associates@fhu.edu  
731-989-2641

## BOOKSTORES

### **Bible Bookstore**

bbs@fhu.edu  
731-989-6678

### **University Store**

bookstore@fhu.edu  
731-989-6672

## BUSINESS SERVICES

### **Financial Aid**

finaid@fhu.edu  
731-989-6662

### **Mail Room**

kpowers@fhu.edu  
731-989-6661

### **Meal Plan Services**

finaid@fhu.edu  
731-989-6662

### **Post Office**

mshackelford@fhu.edu  
731-989-6784

### **Student Accounts**

studentaccounts@fhu.edu  
731-989-6363

## CAMPUS RECREATION

### **Campus Recreation**

tallen@fhu.edu  
731-989-6055

### **Intramurals**

tallen@fhu.edu  
731-989-6055

### **Mid-South Youth Camp (June-August)**

msyc@fhu.edu  
731-989-2520

### **Mid-South Youth Camp Director**

bmontague@fhu.edu  
731-989-6987



## UNIVERSITY ADVANCEMENT

### Church Relations

rharris@fhu.edu  
731-989-6967

### University Advancement

thyde@fhu.edu  
731-989-6019

### Estate and Planned Giving

kgott@fhu.edu  
731-989-6020

### Alumni Relations and Annual Giving

rmalecha@fhu.edu  
731-989-6022

### 731-Student Programming

cramey@fhu.edu  
989-6021

## DINING SERVICES

### Lion's Pride Dining Service

ttenon@fhu.edu  
731-989-6050

### Wallace-Gano Cafeteria

ttenon@fhu.edu  
731-989-6050

### Lion's Pride Catering

ttenon@fhu.edu  
731-989-6050

### LP Marketplace

ttenon@fhu.edu  
731-989-6660

### Facilities

facilities@fhu.edu  
731-989-6051

## GRADUATE STUDIES

### Bible

aholtin@fhu.edu  
731-989-6769

### Business

cwalker@fhu.edu  
731-989-6101

**Counseling**

cfader@fhu.edu  
731-989-6638

**Education**

jjackson@fhu.edu  
731-989-6082

**N.B. HARDEMAN HOUSE (8 a.m. - 12 p.m.)**

dmclaughlin@fhu.edu  
731-989-2641

**HEALTH****Counseling Center Crisis Hotline**

731-608-2590

**Rogers, Dodd, Conger Health Clinic**

tloyd@fhu.edu  
731-989-6680

**University Counseling Center**

njudd@fhu.edu  
731-989-6768

**INFORMATION TECHNOLOGY****Help Desk**

helpdesk@fhu.edu  
731-989-6111

**E-mail Accounts or Passwords**

helpdesk@fhu.edu  
731-989-6111

**Institutional Research**

cstapleton@fhu.edu  
731-989-6438

**LECTURESHIP****Lectureship Director**

kpack@fhu.edu  
731-989-6622

**Lectureship Exhibits Director**

kpack@fhu.edu  
731-989-6622

## **Lectureship Housing**

kburleson@fhu.edu

731-989-6622

## **LIBRARY**

### **Archives and Special Collections**

archives@fhu.edu

731-989-6936

### **ARC Main Library Front Desk**

731-989-6067

### **Learning Resource Library (GC)**

mhopkins@fhu.edu

731-989-6078

### **Library Research Assistance**

research@fhu.edu

731-989-6068

## **PERFORMING ARTS**

### **Black Box Theatre - Green Room**

731-989-6293

### **Black Box Theatre – Tickets**

731-989-6295

### **Chorale**

gmcknight@fhu.edu

731-989-6952

### **Theatre**

cthompson@fhu.edu

731-989- 6780

### **Theatre Costume/Lighting**

731-989-6124

### **Theatre Office**

theatre@fhu.edu

731-989-6938

### **Theatre Scene Shop**

731-989-6761

## **RESIDENCE HALLS**

### **Benson Hall Director**

maldrich@fhu.edu

### **Bradfield Hall Director**

jeverson@fhu.edu

**Dixon Hall Director**

jmaddox@fhu.edu

**Farrow Hall Director**

acarter@fhu.edu

**Hall-Roland Hall Director**

Closed for Remodel

**Porter-Terry Hall Director**

dtucker@fhu.edu

**Scott Hall Director**

gwilliams@fhu.edu

**Sewell Hall Director**

amilner@fhu.edu

## CAMPUS SAFETY AND SECURITY

**Director of Campus Safety and Security**

sbrackin@fhu.edu

731-989-6991

**Campus Security Mobile**

731-608-2581

**Campus Security Office**

safetyandsecurity@fhu.edu

731-989-6911

## STUDENT LIFE

**Activities Center - Ticket Office**

tallen@fhu.edu

731-989-6055

**Dean of Student Life**

tallen@fhu.edu

731-989-6055

**Makin' Music**

tallen@fhu.edu

731-989-6055

**Student Government Association**

nwarf@fhu.edu

731-989-6449

## STUDENT SERVICES

### **Dean of Student Life**

tallen@fhu.edu  
731-989-6055

### **Dean of Students**

lcrowell@fhu.edu  
731-989-6073

### **Director of Residence Life**

mellis@fhu.edu  
731-989-6029

### **Student Accessibility**

mellis@fhu.edu  
731-989-6029

### **Campus Recreation**

tallen@fhu.edu  
731-989-6055

### **University Counseling Center**

njudd@fhu.edu  
731-989-6768

### **Rogers-Dodd-Conger Clinic**

tloyd@fhu.edu  
731-989-6680

### **International Student Advisor**

ggoodman@fhu.edu  
731-989-6174

### **Student Employment**

dclose@fhu.edu  
731-989-6014

### **University Career Center**

lcrowell@fhu.edu  
731-989-6073

### **Switchboard**

mmitchell@fhu.edu  
731-989-6000

## TELEVISION AND RADIO

### **Radio Station**

731-989-6749

### **Recording Services**

731-989-6751



**WFHU Request Line**

731-989-6915

**PRESIDENT/VICE PRESIDENTS****President's Office**

dstele@fhu.edu

731-989-6001

**Vice President of Financial Services and Chief Financial Officer**

mwhite@fhu.edu

731-989-6916

**Vice President for Academics and Provost**

hsprouse@fhu.edu

731-989-6004

**Vice President for Student Services**

asmith@fhu.edu

731-989-6790

**Vice President for Community Engagement**

dclouse@fhu.edu

731-989-6019

**WELCOME CENTER**

mmitchell@fhu.edu

731-989-6000



**FREED-HARDEMAN**  
UNIVERSITY