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**Office of Campus Safety and Security
Freed-Hardeman University
2011 Annual Safety and Security Report**

The 2011 Annual Safety and Security Report is prepared in accordance with the 1998 Jeanne Clery Disclosure Act. This report informs the Freed-Hardeman University community about procedures, policies, and campus crime rates. An announcement will be e-mailed annually to faculty, staff, and students notifying them that the report can be obtained on the department website at: <http://www.fhu.edu/CampusLife/health/officeOfCampusSafety.aspx>. Hard Copies of the report can also be acquired from the Office of Campus Safety and Security. Potential students and employees are allowed to obtain this report when they receive an application for employment or admission.

Office of Campus Safety and Security

The Office of Campus Safety and Security is located at 309A University St. directly behind the FHU Clinic. The Office of Campus Safety and Security is operational 24 hours a day, year round, and exists to provide safety and security for faculty, staff, students, and visitors to Freed-Hardeman University's campus. The Office of Campus Safety and Security can be contacted at 731-989-6911, 731-608-2581, or safetyandsecurity@fhu.edu. The Office of Campus Safety and Security is staffed with 3 full-time security officers and 5 par-time security officers. Security Officers are trained and certified with the state of Tennessee as "Un-Armed Security Guards" in compliance with T.C.A 62-35-101. FHU Security Officers carry batons and chemical spray for their personal protection and the protection of those on campus.

Reporting Crimes and Requesting Assistance

Reporting crimes is important in achieving the goal of maintaining a safe working and learning environment for faculty, staff, and students. Any person who is a victim or a witness of a crime should immediately report the occurrence to the Office of Campus Safety and Security so the local authorities may be notified. Reporting of crimes by victims and/or witnesses may be done voluntarily and on a confidential basis. Privileges of confidentiality in criminal offenses that are handed over for prosecution in a court of law may be subject to exposure. The Office of Campus Safety and Security will work closely with the local authorities to ensure the safety of the victim or witness is maintained. Always call 911 first if your life or the life of another person is in danger.

Timely Warnings

Code of Federal Regulations 668.46(e)

Timely warnings will be issued to the Freed-Hardeman University community for any event that arises, either on or off campus, which poses an ongoing threat to FHU faculty, staff, and students. Events that constitute a timely warning will be in the judgment of the Director of Campus Safety and Security. Timely warnings must be related to a crime that is reportable under the Clery Act or that represents a threat to the Freed-Hardeman University community, i.e. murder, manslaughter, rape, arson, and robbery.

Timely warnings will be emailed out to the Freed-Hardeman University community and posted on the Office of Campus Safety and Security website. Anyone with information that they feel constitutes a timely warning should report it to the Director of Campus Safety and Security.

LionAlert Emergency Notification

To provide a mode of mass communication, we have solicited the use of Rave Mobile Safety, a communication company that specializes in campus communications. With this partnership, we have the ability to communicate with the student body quickly concerning emergency like situations or even bad weather.

LionAlert is what Rave Mobile Safety is known as on FHU's campus. All faculty, staff and students will have a LionAlert account set up for them automatically. Users can login to their Rave account and manage their preferences and settings. Our goal by this service is to communicate quickly with the student body concerning emergency situations.

You may log into your RAVE Account by visiting:
<http://www.fhu.edu/CampusLife/health/security.aspx>.

Building Security Policy

Freed-Hardeman University provides door access cards/keys/fobs for use by authorized faculty, staff, and students. This is a university service provided to maintain building and office security and allow access to personnel authorized to be on campus. The purpose of this policy is to maintain a safe and secure working and learning environment, to prevent thefts from buildings, and to provide procedures for borrowing and returning keys on campus. Access to Freed-Hardeman University facilities is limited during the evenings and weekends and only authorized individuals. Normal operating hours is between 7:00am and 5:00pm Monday-Friday. After hours and weekend use is granted through a keyless door access system.

Alcohol Use Policy

The use of alcohol is prohibited. Alcohol use includes the purchase, consumption, and/or possession of alcoholic beverages. Students are prohibited from attending any private function, on or off campus, where alcohol is served, regardless of whether the student consumes alcohol or not. Students are prohibited from visiting dance clubs, bars, or any other establishment where the primary revenue comes from the sale of alcohol, whether the student consumes alcohol or not. Students in violation of the alcohol policy will be subject to suspension for at least one semester, effective immediately. Suspended students will be encouraged to seek counseling before they re-enroll at Freed-Hardeman University.

Drug Use Policy

Use and/or possession of illegal drugs and/or paraphernalia and abuse of prescription medicine are strictly forbidden. Students may be randomly selected for drug screening. If the test comes back negative, the University will pay for the cost of the testing. If the test comes back positive, the student must pay the cost. Any student suspected of violating the drug policy must submit to a drug test. Refusal is grounds for immediate suspension for at least one year with no right of appeal. Any student who attempts to falsify a drug test result will be suspended immediately.

Any student found in violation the drug policy will be automatically suspended for one year, effective immediately. Any student arrested for use/possession/purchase of illegal drugs and/or paraphernalia will be automatically suspended for one year, effective immediately, regardless of any pending legal action. Any student found to have provided illegal drugs or misappropriation of prescribed medication will be expelled from the University.

Weapons Policy

No person, other than law enforcement officers when in the discharge of their official duties, may possess a weapon on premises owned, operated, managed, or controlled by the University. This exclusion applies to individuals with permits from the state of Tennessee or any other official entity to carry concealed weapons. Examples of weapons include, but are not limited to, firearms, explosives, blackjacks, and brass knuckles. No weapon of any kind may be kept in residence halls rooms or automobiles.

Hate Incidents

Incidents involving the degradation of any race, religion, creed of life orientation will not be tolerated. Incidents of a criminal nature shall be submitted for prosecution.

Sexual Assaults

Freed-Hardeman University is aware that the victim of a sexual assault may be physically or emotionally traumatized and each incident requires immediate attention. Sexual assaults will not be tolerated and each incident will be investigated with the consent of the victim. If you are a victim of a sexual assault please do the following:

- Go to a safe place ASAP.
- Attempt to preserve as much evidence as possible. Don't wash, use the toilet, or change clothes. If you do change your clothes, put all clothing you took off into a paper, not plastic, bag.
- Contact the local authorities ASAP by calling 911 for an emergency or 731-989-2201 for assistance from a police officer. If you need assistance from campus security you may call 731-989-6911 or 731-608-2581.
- Get medical attention. Campus security officers may assist with basic first aid if requested.
- Talk with a counselor. The Office of Campus Safety and Security and The Office of Student Services will assist a victim in contacting a trained professional.

Campus Safety and Security Crime Prevention, Safety and Service Programs

The Office of Campus Safety and Security provides the following services and programs to ensure a safer learning and working environment for the FHU community. Any suggestions and improvements are welcome.

- Vehicle Assistance- Campus security personnel can assist individuals with vehicles that are disabled by dead battery. If the vehicle cannot be jumped off, security personnel can call someone to assist and stay with that person until additional help arrives. Security personnel also have the capabilities to unlock vehicles with approved tools in case a

faculty/staff/student locks themselves out. Security personnel can also assist with flat tires. All of these services are provided for vehicles located on FHU property.

- Security Camera Surveillance- Surveillance cameras are installed across campus to provide additional security coverage on several parking lots, facilities, and traffic areas. Security cameras are monitored by several individuals across campus to include but not limited to the University President, Executive Vice-President, Vice-President of Student Services, and The Office of Campus Safety and Security. Security camera operators that view a reportable incident must call campus security immediately at 731-989-6911 or 731-608-2581 to report said incident.
- Security Officer Escort Service- Campus security will escort any individual to their destination on campus 24 hours a day. If this service is requested, please call the security officer well enough in advance to ensure the security officer is available at that time. A security Officer can be reached 24 hours a day at 731-989-6911 or 731-608-2581.
- Directed Patrols- Special patrols are directed towards events on campus that attract a large number of participants, i.e. students, staff, faculty or the local community.
- Lost and Found- The Office of Campus Safety and Security is the central repository of all found property. If an item has been lost or misplaced on FHU property, please contact campus security immediately at 731-989-6911 or 731-608-2581.
- Sex Offender Search- The Office of Campus Safety and Security can search the name of any individual you suspect of being a sex offender. If you wish to search the name yourself you may visit:
http://www.tbi.state.tn.us/sorint/SOR_Results_Sec.aspx?strsechold=c%3dHenderson.

CRIME CODE DEFINITIONS

The 1998 Jeanne Clery Disclosure Act mandates the reporting of certain offenses. The following definitions are taken from the Federal Bureau of Investigation's Uniform Crime Reporting Program.

Crime Definitions from the Uniform Crime Reporting Handbook

Criminal Homicide

Murder and Non-negligent manslaughter: The willful (non-negligent) killing of one human being by another.

Manslaughter by negligence: The killing of another person through gross negligence.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat or force or violence and/or by putting the victim in fear.

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary

An incident must meet three conditions to be classified as a burglary.

1. There must be evidence of unlawful entry (trespass). Both forcible entry and lawful entry- no force is counted.
2. The unlawful entry must occur within a structure, which is defined as having four walls, a roof, and a door.
3. The unlawful entry into a structure must show evidence that the entry was made in order to commit a felony or theft. If the intent was not to commit a felony or theft, or if the intent cannot be determined, the proper classification is Larceny.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned- including joyriding.

Arson

Any willful or malicious burning or attempt to burn or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Illegal Weapons Possession

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any the aforementioned.

Drug Law Violations

Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demoral, methadones); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations

The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing or intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned.

Sex Offenses- Forcible

Any sexual act directed against another person, forcibly and/or against the person's will where the victim is incapable of giving consent.

- A. Forcible Rape- The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

- B. Forcible Sodomy- Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- C. Sexual Assault With an Object- The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- D. Forcible Fondling- The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against the person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses- Non-Forcible

Unlawful, non-forcible sexual intercourse.

- A. Incest- Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- B. Statutory Rape- Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Hate Crime

Any criminal act that involves threats, harassment, or physical harm and is motivated by prejudice against someone's race, color, religion, national origin, ethnicity, sexual orientation or physical or mental disability.

CRIME STATISTICS

The following crime statistics is provided in accordance with the 1998 Jeanne Clery Disclosure Act. The chart displays crime data over the past 3 years and is separated by crimes that occurred on university property and crimes that occurred on public property bordering the university.

	University Property On Campus			Student Housing			Public Property Bordering Campus		
Crime	2008	2009	2010	2008	2009	2010	2008	2009	2010
Homicide	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offense -forcible	0	0	0	0	0	0	0	0	0
Non-forcible	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	4	15	6	4	4	6	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Arrests	2008	2009	2010	2008	2009	2010	2008	2009	2010
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	1	0	0	1	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Disciplinary Referral	2008	2009	2010	2008	2009	2010	2008	2009	2010
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0

HATE CRIMES

There were zero hate crimes reported over the past three years.

FIRE SAFETY IN ON-CAMPUS STUDENT HOUSING

On-Campus Student Housing Fire Safety Systems

Freed-Hardeman University student housing is equipped with fire safety systems that are monitored 24 hours a day by an off-site contractor. Fire Alarms are reported to the local fire department by the off-site contractor and are also reported to the Office of Campus Safety and Security.

Mandatory Fire Drills and Procedures for Evacuation

Fire drills in on-campus student housing are conducted each semester during the academic year and during the summer. All residents must evacuate their room, suite, building area immediately during the sounding of a fire alarm or upon the direction of a Campus Security Officer or Dorm Supervisor. Attempting to re-enter a building area without the permission from a Campus Security Officer or Dorm Supervisor is prohibited. Referral to The Office of Student Services for disciplinary action may be enforced.

Housing Policies

The Office of Student Services has fire safety policies in place that give clear directions to students living in on-campus housing.

- Candles in any form are prohibited in on-campus housing. Open fires, including candles and incense. All items (including candles) will be confiscated and violators will be subject to disciplinary actions.
- Certain cooking appliances are not allowed in on-campus dorm rooms, ie. hot plates. Cooking is only allowed in dormitory kitchens.
- Explosives/Fireworks are prohibited in on-campus housing. Discharging explosives/fireworks on campus is in violation of university and city ordinances.
- Tampering with fire equipment such as fire extinguishers, fire alarms, and smoke detectors is prohibited. Violators will be subject to disciplinary actions.